

DATA ITEM DESCRIPTION

Title: Technical Management Plan

Number: MR-005-02

Approval Date: 20031201

AMSC Number:

Limitation:

DTIC Applicable: No

GIDEP Applicable: No

Office of Primary Responsibility: CEHNC-ED-CS-P

Applicable Forms:

Use/Relationship: The Technical Management Plan will be used to describe the approach, methods, and operational procedures to be employed to perform Munitions and Explosives of Concern (MEC) and technical operations for a specific Munitions Response or other munitions related project. This Data Item Description contains instructions for preparing work plan chapters addressing technical management for Munitions Response or other munitions related projects.

Requirements:

1. General. A Technical Management Plan shall be prepared to document the approach and procedures to be used to execute the tasks required by a Task Order and shall include the following:

1.1 Identification of guidance, regulations, or other policy under which the MEC or other munitions related operations will be conducted.

1.2 Discussion, assumptions, and procedures to be followed relating to the discovery of Recovered Chemical Warfare Materiel (RCWM) on a conventional ordnance site.

1.3 Procedures to be employed in the event that MEC or other munitions cannot be destroyed on site, if planned, and if unidentified MEC or other munitions are located. When on-site disposal is not possible, include: a description of at least three technical alternatives for disposal; an analysis of the alternatives according to regulatory requirements, geographical proximity, and packaging and handling requirements; an estimated cost associated with each alternative; and a summary and recommendation on the preferred alternative.

1.4 Technical scope of the project, grid sizes, grid layout, lane width, and tools and techniques to be used in the remedial or removal action. The contractor shall describe the criteria used to select the detection system(s) scheduled for use at the site. The selection criteria shall address the local geology, topography, and any limitations posed by the terrain, soil types, etc., and the ability of the detection system(s) chosen to detect the smallest item expected to the removal depth selected for the site.

1.5 Procedures to be employed if changed site conditions occur.

1.6 Organizational chart specific to the project. Indicate assignment of functions, duties, and responsibilities and functional relationships among the organizational elements participating in the work. Address the composition and management of all teams, to include geophysical teams and Unexploded Ordnance (UXO) sweep teams.

1.7 Description of mobilization plans, office set-up details, and other preliminary activities.

1.8 Procedures for site preparation and activities such as vegetation removal, geophysical test plots, and surface sweeps.

1.9 Procedures to be followed when performing statistical sampling, if applicable.

1.9 Detailed procedures for reporting and disposition of MEC or other munitions, including responsibilities of personnel, overall safety precautions, identification of MEC or other munitions, transportation, safe holding areas, operations in populated/sensitive areas, and all demolition and post demolition operations and any required engineering controls for intrusive operations and intentional detonations.

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1.10 Detailed procedures for managing, reporting, venting, and disposing of Material Potentially Presenting an Explosive Hazard (MPPEH), munitions debris, and other scrap.

1.11 Discussion of additional tasks and procedures to be followed in executing those tasks, if not addressed in subsequent chapters of the work plan (e.g., public affairs, community relations, dissemination of data, final report, weekly and monthly project status reports).

1.12 Discussion and procedures for recording, reporting, and implementing lessons learned during the life of the project.

2. End of DID MR-005-02.