



DEPARTMENT OF THE ARMY
HUNTSVILLE CENTER, CORPS OF ENGINEERS
P.O. BOX 1600
HUNTSVILLE, ALABAMA 35807-4301

REPLY TO
ATTENTION OF:

CEHNC-OE-CX

MAR 14 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Implementation of Department of Defense Explosives Safety Board (DDESB) Technical Paper (TP) 18, Minimum Qualifications for Unexploded Ordnance (UXO) Technicians and Personnel, Military Munitions Center of Expertise Interim Guidance Document (IGD) 05-01

1. PURPOSE: To provide implementing instructions for the requirements of DDESB TP 18 for Unexploded Ordnance Technician and Personnel.
2. APPLICABILITY: This guidance is applicable to all U.S. Army Corps of Engineers (USACE) commands having responsibility for contracting and performing Military Munitions Response Program (MMRP) actions.
3. REFERENCE: DDESB TP 18, Minimum Qualifications for Unexploded Ordnance (UXO) Technicians and Personnel, 20 December 2004. The website address is:

<http://www.ddesb.pentagon.mil/documents.html>

4. PROCEDURES:

- a. The requirements of TP 18 will be incorporated into a future update of EP 1110-1-18. Until the update takes place, the requirements of the TP need to be incorporated into current contract actions, if necessary, and future contract actions.
- b. Contracts that stipulate U.S. personnel only, when identifying UXO positions, must be modified before contractors can use UXO personnel who are non-U.S. citizens on USACE contracts.
- c. The following requirements must be adhered to when qualifying personnel to fill the contract positions listed in TP 18:
 - (1) Personnel performing or supervising UXO and UXO-related activities shall meet the minimum qualification standards commensurate with their duties, as identified in Chapter 2 of TP 18.

- (2) For personnel to get credit for time worked, the contractor and the person must show each project worked, on the resume, with consecutive dates for each project (e.g.,

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project identification, labor category, and time spent on the project, (May 2004 thru June 2004).

(3) Each person assigned to a UXO Technician or UXO Qualified Person position must meet the requirements of 18 USC 842 as amended by Bureau of Alcohol, Tobacco and Firearms (BATF) on 20 March 2003 in 27CFR Part 555, Section 26. The website address is:

http://a257.g.akamaitech.net/7/257/2422/05dec20031700/edocket.access.gpo.gov/cfr_2003/aprqr/pdf/27cfr555.26.pdf

(4) The contractor shall certify the individuals are qualified, as demonstrated by successful completion of the requisite training, in accordance with Chapter 3, TP 18.

(5) The contractor shall ensure only personnel with a valid Department of Defense security clearance, commensurate with the security level of the information being accessed, have access to the classified portions of the TM-60 publications.

5. EFFECTIVE DATES: These procedures are effective immediately and will remain in effect until cancelled or superseded.

6. This IGD supersedes Interim Guidance Document 04-05, 30 Aug 2004.

7. If you have any questions or need additional information, please contact Mr. Hank Hubbard, 256-895-1586.



CAROL A. YOUKEY, P.E.
Chief, Military Munitions Center
of Expertise for Ordnance and
Explosives Directorate

Encl

Recommended Language for Modification
Of Basic Contracts
Attachment

4.0 Department of Defense Explosives Safety Board (DDESB) Technical Paper (TP) 18, Minimum Qualifications for Unexploded Ordnance (UXO) Technicians and Personnel, 20 December 2004, identifies the minimum training standards necessary for personnel to do UXO/Military Munitions work for DOD activities, including non-U.S. workers.

4.1 The contractor may hire non-U.S. citizens to fill UXO personnel positions provided the following conditions are met:

4.1.1 The contractor shall be required to provide a certification that each non-U.S. worker to be hired, has received the necessary training and possesses the requisite experience, as specified on Table 4-1, TP 18, for the position hired, and completed HAZWOPER training.

4.1.2 The contractor's certification shall be provided to the Contracting Officer for a determination of acceptance or rejection.

4.2. Additionally, the contractor shall certify that non-U.S. workers:

4.2.1. Meet the requirements of 18 USC 842, as amended by Bureau of Alcohol, Tobacco and Firearms (BATF) on 20 March 2003 in 27CFR Part 555, Section 26.

4.2.2. Are in the United States in a legal status before they are permitted to work on a military munitions response (MMR) project.

4.3. The contractor shall ensure that personnel, without a valid DOD security clearance, do not have access to the classified portions of the TM-60 publications.

4.4 For existing contracts that specify U.S. personnel for UXO positions, change this language to read "qualified UXO personnel".