

# **Position Description**

## **SAFETY AND OCCUPATIONAL HEALTH SPECIALIST**

**GS-0018-12**

### **MAJOR DUTIES:**

Performs as a specialist in the areas of policy formulation and review. Policies involve the safe investigation, location, extraction, and disposal of explosive ordnance, chemical agents, and other toxic and hazardous material from contaminated sites.

1. Develops, writes, and reviews policies, guidelines, and regulations concerning explosive ordnance, chemical agents, and other toxic and hazardous materials. Formulates and executes safety and occupational health policies for assuring safe handling and disposal of ordnance. Constructs effective comprehensive plans for removal and disposal of ordnance consistent with agency missions. Reviews and updates existing policies and guidelines.
2. Provides technical recommendations and answers a variety of questions from a broad customer base. Answers and recommendations relate to acceptable safety and environmental procedures concerning field work as well as explanations of various policies, regulations and environmental laws. Oversees and advises on policy matters concerning Coalition Munitions Clearance (CMC).
3. Performs field work which includes investigation, plans for disposal and disposal of explosive ordnance, chemical agents and other toxic and hazardous materials from contaminated sites.

Performs other duties as assigned.

### **CONDITIONS OF EMPLOYMENT:**

1. Duty Station is Iraq.
2. Applicant must be a graduate of the U.S. Naval Explosive Ordnance School.
3. Applicant must be able to successfully complete a physical examination prior to deploying to duty station.
4. Flexible hours may be required.
5. A passport and valid drivers license are required.
6. Employee must have a Secret Security Clearance.

## **Complexity**

The work includes broad and diverse assignments requiring review and establishment of policies and procedures of safety risk activities. Deals with high risk explosive ordnance and chemical agents over a widespread geographic dispersion. In many cases traditional work practices and policies must be eliminated and new ones developed.

## **Personal Contacts**

Personal Contacts are with other occupational and safety professionals and ordnance specialists within the agency, other federal agencies, private industry, members of the scientific community, consultants, and contractors.

## **Physical Demands**

Duty station is in Iraq. Work conditions will be demanding involving extreme temperatures; physical demands include walking, standing, bending, and carrying of small items.

## **Work Environment**

The work environment includes the potential for hostile encounters with known and unknown terrorists and is considered extremely dangerous. Occasionally performs field work where conditions require special safety precautions and clothing. Position may require the use of Personal Protective Equipment to include gas masks and chemical protective suits. Living conditions could be extreme with access only to Meals Ready to Eat (MRE), tents, and limited personal hygiene facilities. Medical facilities for normal care will be available through the Military; however, treatment for other than normal care will not be readily available.