

**LIST OF ATTACHMENTS TO THE STATEMENT OF WORK**

**NUMBER DESCRIPTION**

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1. TECHNICAL SPECIFICATIONS  
    Section 01012 - Design After Award (Design/Build)
2. RESERVED
3. RESERVED
4. PROPOSAL DATA SHEETS
5. PROPOSAL DRAWING FORMAT
6. SITE AND LOCALITY MAPS
7. PROJECT AND SAFETY SIGNS
8. GEOTECHNICAL REPORT
9. EXCERPTS FROM THE INSTALLATION DESIGN GUIDE
10. FIRE FLOW DATA
11. LIST OF DRAWINGS
12. ASBESTOS AND LEAD PAINT SURVEY RESULTS

Project Name

Project No. \_\_\_\_\_  
TI 801-02, Army Family Housing, 01 Nov 02

**ATTACHMENT 1**  
**TECHNICAL SPECIFICATIONS**

**ATTACHMENT 1****TECHNICAL SPECIFICATIONS****GUIDE SPECIFICATIONS MODIFIED FOR DESIGN-BUILD CONSTRUCTION CONTRACTS:**

Several Guide Specifications, covering contract procedures and execution issues must be modified for design-build construction contracts to reflect the integrated design and construction aspects, as well as the non-traditional roles and responsibilities of the parties. Modified Specifications have been included in the current UFGS sections maintained by the Huntsville Center. This document includes a sample Section 01012 "DESIGN AFTER AWARD" modified to suit a typical design build construction project. USACE Design District must review, edit, and tailor these specifications to suit the particular project.

**SUBMITTALS (SECTION 01330)**

Design submittals are covered in Division 01 General Requirements, Section 01012 "DESIGN AFTER AWARD". Construction submittal requirements are addressed in, Section 01330, "SUBMITTAL REQUIREMENTS". In design-build contracts, design and construction submittals are generally reviewed for conformance to the contract requirements. They are NOT routinely "reviewed for approval". The only time review for approval is necessary is for totally prescriptive specialty designs for which the Government desires to assume design responsibility. The requirement for approval should be determined during the development of the D-B RFP. The design-build project team needs to be explicit as to what needs Government approval and why the approval is necessary. The team also needs to be explicit as to what needs Government review and that the review is to ensure conformance to the contract requirements. The primary principle to remember is that if the Government chooses to approve the submittal, they may be taking some responsibility from the Contractor on design issues. One of the main advantages of D-B is the single point of responsibility for both design and construction. The Government shifts the risk of design adequacy to the D-B by avoiding assumption of the traditional role of "approval" of design and construction products to the maximum extent possible.

Section 01330 should make the D-B Contractor's Designer(s) of Record responsible for assuring the adequacy and integration of the design, including written approval for all extensions of design, critical materials, any deviations from the solicitation, the accepted proposal, or the completed design, equipment whose compatibility with the entire system must be checked. The Government must concur with deviations to the completed design and must approve deviations to the accepted proposal and RFP; the latter are considered formal "changes", unless inconsequential in scope and cost

This attachment provides the location for the placement of the "font end" type specifications which are used to control contractor overall operations and represent the standards of operation and communication between the Corps Construction District and the contractor.

These specifications are to be listed in the Statement of Work, paragraph 12, CONTRACTOR PREPARED SPECIFICATIONS. The specifications included here should represent the minimum information necessary for the construction Area Office to adequately administer the contract, it is not the intention of this attachment to include material specific technical specifications from the Unified Facilities Guide Specifications (UFGS) or other similar sources.

Project Name

Project No. \_\_\_\_\_  
TI 801-02, Army Family Housing, 01 Nov 02

Below is a list of specifications which could typically be included in this attachment.

Section 01005	Special Work Requirements and Restrictions
Section 01012	Design After Award (Design/Build)*
Section 01111	Safety and Health Requirements
Section 01200	Project Meetings
Section 01300	Submittal Procedures
Section 01320	Project Schedule (Design/Build)
Section 01330	Submittal Procedures (Design/Build)
Section 01451	Contractor Quality Control (Design/Build)
Section 01500	Temporary Construction Facilities
Section 01560	Environmental Protection
Section 01780	Closeout Submittals
Section 09900	Painting, General
Section 13280	Asbestos Abatement
Section 13283	Removal and Disposal of Lead-Contaminated Paint

*\* Sample specifications edited to suit the design build procurement strategy are included in this UFC for editing and use by Design Districts*

SECTION 01012  
**DESIGN AFTER AWARD**

*[Design Districts shall review and edit this specification as necessary to suit the project.]*

**1.0 GENERAL**

1.1 The Contractor shall propose a schedule for the number and composition of the design submittal phases. As a minimum, design submittals are required at the preliminary (50%), final (100%), and at the design complete stage. The requirements of each design stage are listed hereinafter. The Contractor shall reflect the number and schedules for the design submittals phases in the progress charts. As a maximum, the 50%, 100%, and design complete submittals shall be made in one consolidated package which includes each of the major categories listed in paragraph "Contents of Design Submittals".

*[Design District shall edit and remove the following paragraph if fast track design-construction is not be permitted in the particular project. Fast-track design-construction is the established standard for this program. Designers are cautioned that removal of the fast track option will inherently increase contractor costs and may cause the proposers to eliminate some quality features from the design proposal.]*

1.2 To facilitate fast-track design-construction activities the contractor shall submit a 100% Site/Utility Design as the first design submittal. Following review, resolution, and incorporation of all Government comments, and submittal of a satisfactory set of site/utility design documents, the [insert USACE Construction District] shall issue a limited Notice to Proceed (NTP) which shall allow the contractor to proceed with site development activities within the parameters set forth in the accepted design submittal. Submittal review, comment, and resolution times from this specification apply to this initial 100% Site/Utility Design Submittal. No on-site construction activities shall begin prior to receipt of a construction NTP by the contractor.

**2.0 DESIGNER OF RECORD**

The Contractor shall identify, for approval, the Designer of Record for each area of work. One Designer of Record may be responsible for more than one area. All areas of design disciplines shall be accounted for by a listed, registered Designer of Record. The Designer(s) of Record shall stamp, sign, and date all design drawings under their responsible discipline at each design submittal stage (see SCR - "Registration of Designers" ).

**3.0 DEFINITION OF DESIGN SUBMITTALS**

3.1 First Site/Utility Design Submittal (100%). This submittal is provided to allow the contractor to concentrate initial efforts for the site/utility portions of the project. By allowing this work to be separated, the contractor is given the opportunity to fast track and begin construction on the site/utility work prior to completion of the building designs. This submittal shall consist of the following:

3.1.1 Design analysis, developed to 100%, site work and utility work only.

3.1.2 100% complete site/utility drawings

3.1.3 Final site/utility specifications

3.1.4 Environmental permits, as required. When environmental permits are not required, the Contractor shall provide a statement with justification to that effect.

3.2 Preliminary Conformance Review Submittal (50%). This submittal is intended to insure that the contractor's design is proceeding in accordance with the terms of the solicitation and the contractor's original proposal as well as in a timely manner. This submittal shall consist of the following:

3.2.1 Design analysis, developed to 50%

3.2.2 50% complete drawings

3.2.3 Draft specifications

3.2.4 Site Utility design information need not be included in this submittal package except where interface to the interior building systems is required.

3.3 Final Design Submittal (100%). The review of this submittal is to insure that the design is in accordance with directions provided the Contractor during the design process as well as the original solicitation and the contractor's proposal. The Contractor shall submit the following documents for Final Design Review:

3.3.1 50% review comments and responses.

3.3.2 The Design Analysis submitted for Final Design Review shall be in its final form. The Design Analysis shall include all backup material previously submitted and revised as necessary. All design calculations shall be included. The Design Analysis shall contain all explanatory material giving the design rationale for any design decisions which would not be obvious to an engineer reviewing the Final Drawings and Specifications.

3.3.3 The Contract Drawings submitted for Final Design Review shall include the drawings previously submitted which have been revised and completed as necessary. The Contractor is expected to have completed all of his coordination checks and have the drawings in a design complete condition. The drawings shall be complete at this time including the incorporation of any design review comments generated by the previous design reviews. The drawings shall contain all the details necessary to assure a clear understanding of the work throughout construction. Shop drawings will not be considered as design drawings. All design shall be shown on design drawings prior to submittal of shop drawings.

3.3.4 The Draft Specifications on all items of work submitted for Final Design Review shall consist of legible marked-up specification sections.

3.3.5 Site Utility design information need not be included in this submittal package except where interface to the interior building systems is required.

3.4 Design Complete Submittal. After the Final Design Review, the Contractor shall revise the Contract Documents by incorporating any comments generated during the Final Design Review and shall prepare final hard copy Contract Specifications. The Contractor shall submit the following documents for the design complete submittal:

3.4.1 Design analysis, in final 100% complete form.

3.4.2 100% complete drawings.

3.4.3 Final specifications

3.4.4 Final review comments and responses.

3.4.5 Electronic Submission: All CADD files in native [AutoCAD] [MicroStation] format, as well as all prepared technical specifications shall be provided on CD-ROM. Two copies are required.

### 3.5 Structural Interior Design.

3.5.1 Definition: The Structural Interior Design (SID) shall involve the selection and sampling of all applied finishes including material, color, texture and patterns necessary to complete the building's interior architectural features. The SID shall also include all prewired workstation finishes and required drawings for prewired workstations. This information shall be submitted in 3" D-ring binders, 8-1/2" x 11" format.

3.5.2 Present architectural finish samples in an orderly arrangements according to like rooms/areas receiving like finishes. Each like room receiving like finishes will be noted as a Color Scheme. Each Color Scheme shall have a written description of material used. This written description shall use the same material abbreviations and notes that appear on the Room Finish Schedule and Legend in the contract drawings. Present prewired workstation finishes on a color board separate from the architectural finishes. Submit the SID binders concurrently with the architectural design submittals.

3.5.3 Preliminary Submittals: The Contractor shall submit three complete sets of the initial SID package. The design philosophy shall use a warm neutral background color with appropriate accent colors. All SID proposals shall be reviewed and approved by the Government. The Interior Designer shall revise the SID binders after each review and update the SID to satisfy review comments. Each submittal will follow this method of review until the Government approves the completed SID package.

3.5.4 Final Submittal: After approval of the Preliminary Submittal, the Contractor shall submit three (3) complete sets of the approved and final Structural Interior Design package. Once the Contractor has submitted the SID and the Government has approved the submittal, all materials, finishes, colors, textures and pattern submitted and approved for this project are then considered as part of the contract and the Contractor shall furnish all approved SID finishes. No deviations will be considered.

3.5.5 Format: Submit all SID information and samples on 8 1/2"x 11" modules with only one foldout. The maximum foldout width shall be approximately 25 inches. No foldouts on the top or bottom of the pages. Place the project title, base, architectural firm, page number and date on the bottom of each page or module.

3.5.5.1 The module shall support and anchor all samples. Anchor large or heavy samples with mechanical fasteners, velcro or double sided foam tape. Rubber cement or glue will not be acceptable.

3.5.5.2 Assemble the 8 1/2" x 11" pages and modules in a 3" D-ring binder. Holes for placement of the modules in the binder shall be 3/8" in diameter. Each binder shall be identified on the outside spine and front cover by title, project number, percentage phase and date.

3.5.5.3 Material and finish samples shall indicate true pattern, color and texture. Carpet samples shall be large enough to indicate a complete pattern or design.

3.5.5.4 Where paint manufacturers color names and numbers are used indicated the finish of the paint such as gloss, semi-gloss, flat and so on.

3.5.5.5 Signage may include emblems, striping, letters, numbers and logos. The interior designer shall consider visual appearance, organization, location, structural supports (if required) and relation to other base graphics. Indicate on a separate signage sheet the location and message for all signage. Submit a sample of the signage material finish and color with the structural finishes.

3.5.5.6 No photographs or colored photocopies of materials will be accepted or approved.

3.5.6 The SID Binder shall include the following information at each design submittal in this order:

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**SEQUENCE OF SID SUBMITTAL**

- 1. Title page
- 2. Table of contents
- 3. Design objectives - A statement of design objectives explaining the interior design philosophy of the facility shall be provided in the SID. Design objectives and the proposed method of accomplishing the objectives. Shall cover, when applicable, energy efficiency, safety, health, maintenance, image, personal performance of occupants and functional flexibility.
- 4. Interior floor plan
- 5. Interior sample finish boards
  - Scheme A
  - Scheme B
  - Scheme C
- 6. Room finish schedule
- 7. Signage
- 8. Signage plan
- 9. Prewired workstation composite floor plans
- 10. Prewired workstation typicals - elevations and component inventory.
- 11. Prewired workstation panel identification plan with electrical outlet placement including base feed.
- 12. Integration and layout of ACSIM specific furniture. Plan must show suitability of proposed space to suit the furniture to be provided.

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**4.0 QUANTITY OF DESIGN SUBMITTALS**

4.1 General. The documents which the Contractor shall submit to the Government for each submittal are listed and generally described hereinafter.

**DISTRIBUTION**

Activity and Address	Drawings Size <Full>	Drawing Size <Half>	Color Boards **
Commander, U.S. Army Engineer District,	*	*	*
Commander, Installation	*	*	*
U.S. Army Corps of Engineers Construction Resident/Area Office	*	*	*
[Other As Applicable]	*	*	

\*USACE Design District to complete required quantities based on project requirements.

\*\* Color boards shall be submitted with the 100% building submittal only.

**5.0 MAILING OF DESIGN SUBMITTALS**

5.1 Mail all design submittals to the Government during design and construction, using an overnight mailing service. The Government will furnish the Contractor addresses where each copy shall be mailed to after award of the contract. The submittals shall be mailed to four (4) different addresses.

6.2 Each design submittal shall have a transmittal letter accompanying it indicating the date, design percentage, type of submittal, list of items submitted, transmittal number and point of contact with telephone number.

**6.0 COORDINATION**

6.1 Written Records. The Contractor shall prepare a written record of each design site visit, meeting, or conference, either telephonic or personal, and furnish within five (5) working days copies to the Contracting Officer and all parties involved. The written record shall include subject, names of participants, outline of discussion, and recommendation or conclusions. Number each written record for the particular project under design in consecutive order.

6.2 Design Needs List. Throughout the life of his contract the Contractor shall furnish the COR a monthly "needs" list for design related items. This list shall itemize in an orderly fashion design data

required by the Contractor to advance the design in a timely manner. Each list shall include a sequence number, description of action item, name of the individual or agency responsible for satisfying the action item and remarks. The list will be maintained on a continuous basis with satisfied action items checked off and new action items added as required. Once a request for information is initiated, that item shall remain on the list until the requested information has been furnished or otherwise resolved. Copies of the list will be mailed to both the Administrative Contracting Officer and the agencies tasked with supplying the information.

## **7.0 GOVERNMENT REVIEW**

7.1 Within 30 days after Notice to Proceed, the Contractor shall submit, for approval, a complete design schedule with all submittals and review times indicated in calendar dates. The Contractor shall update this schedule monthly. No design submittals will be reviewed or evaluated until after receipt and acceptance of the proposed design/review schedule.

7.2 After receipt, the Government will be allowed fourteen (14) days to review and comment on each design submittal. For each design review submittal, the COR will furnish, to the Contractor, a single consolidated listing of all comments from the various design sections and from other concerned agencies involved in the review process. The review will be for conformance with the technical requirements of the solicitation and the Successful Offeror's (Contractor's) RFP proposal. If the Contractor disagrees technically with any comment or comments and does not intend to comply with the comment, he must clearly outline, with ample justification, the reasons for noncompliance within five (5) days after receipt of these comments in order that the comment can be resolved. The Contractor shall furnish disposition of all comments, in writing, with the next scheduled submittal. The Contractor is cautioned in that if he believes the action required by any comment exceeds the requirements of this contract, that he should take no action and notify the COR in writing immediately. Review conferences will be held for each design submittal at (NAME OF BASE). The Contractor shall bring the personnel that developed the design submittal to the review conference. These conferences will take place the week after the receipt of the comments by the Contractor.

7.3 If a design submittal is over one (1) day late in accordance with the latest design schedule, the Government review period will be extended 7 days. Submittals date revisions must be made in writing at least one (1) week prior to the effect submittal.

7.4 Post review conference action: Copies of comments, annotated with comment action agreed on, will be made available to all parties before the conference adjourns. Unresolved problems will be resolved by immediate follow-on action at the end of conferences. Valid comments will be incorporated. After receipt of final corrected design documents upon incorporation of backcheck comments the [USACE Design District] will recommend issuance of a Construction Notice to Proceed (NTP). The Government, however, reserves the right to disapprove design document submittals if comments are significant. If final or backcheck submittal(s) are incomplete or deficient, and require correction by the Contractor and resubmittal for review, the cost of rehandling and reviewing will be deducted from payment due the Contractor at the rate of \$ 5,000.00 per submittal.

## **8.0 DESIGN ANALYSIS**

8.1 Media and Format. Present the design analysis on 8-1/2-inch by 11-inch paper except that larger sheets may be used when required for graphs or other special calculation forms. All sheets shall be in reproducible form. The material may be typewritten, hand lettered, handwritten, or a combination thereof, provided it is legible. Side margins shall be 1-inch minimum to permit side binding and head to head printing. Bottom margins shall be 1-1/4-inches, with page numbers centered 1 inch from the bottom.

8.2 Organization. Assign the several parts and sheets of the design analysis a sequential binding

number and bind them under a cover indicating the name of the facility and project number, if applicable. The title page shall carry the designation of the submittal being made. The complete design analysis presented for final review with the final drawings and specifications shall carry the designation "FINAL DESIGN ANALYSIS" on the title page.

8.3 Design Calculations. Design calculations are a part of the design analysis. When they are voluminous, bind them separately from the narrative part of the design analysis. Present the design calculations in a clean and legible form incorporating a title page and index for each volume. Furnish a table of contents, which shall be an index of the indices, when there is more than one volume. Identify the source of loading conditions, supplementary sketches, graphs, formulae, and references. Explain all assumptions and conclusions. Calculation sheets shall carry the names or initials of the author and the checker and the dates of calculations and checking. No portion of the calculations shall be computed and checked by the same person.

8.4 Automatic Data Processing Systems (ADPS). When ADPS are used to perform design calculations, the design analysis shall include descriptions of the computer programs used and copies of the ADPS input data and output summaries. When the computer output is large, it may be divided into volumes at logical division points. Precede each set of computer printouts by an index and by a description of the computation performed. If several sets of computations are submitted, they shall be accompanied by a general table of contents in addition to the individual indices. Preparation of the description which must accompany each set of ADPS printouts shall include the following:

1. Explain the design method, including assumptions, theories, and formulae.
2. Include applicable diagrams, adequately identified.
3. State exactly the computation performed by the computer.
4. Provide all necessary explanations of the computer printout format, symbols, and abbreviations.
5. Use adequate and consistent notation.
6. Provide sufficient information to permit manual checks of the results.

## 9.0 DRAWINGS

9.1 Prepare all drawings on Computer-Aided Design and Drafting (CADD) so that they are well-arranged and placed for ready reference and so that they present complete information. The Contractor shall prepare the drawings with the expectation that the Corps of Engineers, in the role of supervision, will be able to construct the facility without any additional assistance from the Contractor. Drawings shall be complete, unnecessary work such as duplicate views, notes and lettering, and repetition of details shall not be permitted. Do not show standard details not applicable to the project, and minimize unnecessary wasted space. Do not include details of standard products or items which are adequately covered by specifications on the drawings. Detail the drawings such that conformance with the RFP can be checked and to the extent that shop drawings can be checked. Do not use shop drawings as design drawings. The design documents shall consist of drawings on a 36" x 24" format. The Contractor shall use standard Corps of Engineers title blocks and borders on all drawings. Submit an index of drawings with each submittal. The COR will furnish the Contractor file, drawing, and specification numbers for inclusion in the title blocks of the drawings.

9.2 Create all drawings using CADD methods in MicroStation or AutoCAD format. Save all Design Complete CADD files as MicroStation 5.0 and AutoCAD R2002. The Contractor shall use EM 1110-1-1807 Standards Manual for U.S. Army Corps of Engineers Computer-Aided Design and Drafting (CADD) Systems as guidance to for standard details, cell libraries, title blocks, and layer/level assignments. Drawing features not addressed in EM 1110-1-1807 shall conform to drafting standards.

9.3 Only standard fonts provided by MicroStation or AutoCAD are allowed to be used in the creation of CADD files. No fonts created by third parties or the designer are permitted.

9.4 The uses of Reference files and Xrefs during the design stage is up to the discretion of the designers. All CADD files at Design Complete submittal shall be free standing, independent files, and not supported by reference files. All Reference files (MicroStation) and all Xrefs files (AutoCAD) shall be removed at Design Complete submittal.

9.5 Submit all Design Complete CADD files on the following media.

- Read/Write CD-ROM Disk

## **10.0 SPECIFICATIONS**

10.1 The Contractor shall submit marked-up and final specifications as required. The specifications may be any one of the major, well known master guide specification sources such as MASTERSPEC from the American Institute of Architects, SPECTEXT from Construction Specification Institute or Corps of Engineers Guide Specifications, etc. Use only one source for the project. Edit the specifications for this project and submit in marked-up or redlined draft version at the Final Review submittal stage. If the design is based on a specific product, the specification shall consist of the important features of the product. The specification shall be detailed enough such that another product meeting the specification could be substituted and it would not adversely impact the project. After incorporation of comments, submit a final, design complete specification package. Delete all marked-out or redlined text and type in all inserted text.

10.2 Submittal Register. Develop the submittal requirements during construction during the design phase of the contract, by producing a Contractor Submittal Register during design. Attach a submittal register to each section of the specifications for the submittal requirements of that section. Prepare the Submittal Register on ENG Form 4288. The Contractor shall be responsible for listing all required submittals necessary to insure the project requirements are complied with. The Register shall identify submittal items such as shop drawings, manufacturer's literature, certificates of compliance, material samples, guarantees, test results, etc that the Contractor shall submit for review and/or approval action during the life of the construction contract. The Contractor shall place all the Submittal Register pages in an appendix of the final specifications.

## **11.0 CONTENTS OF DESIGN SUBMITTALS**

11.1 The First Site/Utility Design Submittal (100%) shall contain as a minimum, the following:

11.1.1 General Narratives:

11.1.1.1 Site/Layout: Explanation of objectives and factors influencing siting decisions. General overview of major site features planned, such as building orientation, drainage patterns, parking provisions, traffic circulation, provisions for the handicapped, security requirements, etc. Rationale for locating major site elements. Set back requirements or specific clearance requirements. Locations of borrow and spoil areas.

11.1.1.2 Utility Systems: Design narrative for the natural gas, water supply, storm drainage, and wastewater systems relating to this project. Include an analysis of the existing distribution systems capability to supply sufficient quantity at adequate levels. If the existing distribution systems are inadequate, provide the design solution to augment the systems to provide the requirements for the new facilities.

11.2 All drawings included in the required technical data for the proposal submission (see SECTION 00110A: PHASE 2 TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS), shall be developed to 100 percent completion. In addition to the individual utility plans, submit a combined utility plan drawn to the same scale as the individual utility plans.

11.2.1 General Site Layout: Scale shall be included.

11.2.2 Site Grading and Drainage Plans: Show locations of all sediment basins, diversion ditches, and other erosion control structures. Indicate the approximate drainage areas each will service. Indicate the materials, construction and capacity of each structure. Include limits of landscaping and seeded areas. General site grading and drainage shall be indicated by contour lines with an interval of not more than approximately 1 m [3 feet].

11.2.3 Road Alignment Plans: Scale shall be no greater than as indicated in SECTION 00110A: PHASE 2 TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS and profiles showing pavement and shoulder widths, azimuths and curve data, limits of grading, and erosion control. The materials to be used shall be indicated.

11.2.4 Traffic Control Plan: Traffic routing and signage shall be in accordance with The Manual on Uniform Traffic Control Devices for Streets and Highways, U.S. Department of Transportation, Federal Highways Administration.

11.2.5 Sanitary Sewer Plan: Scale shall be as indicated in SECTION 00110A: PHASE 2 TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS and profiles showing location and elevation of pipe, thrust blocks, manholes, etc. Materials and construction of main and appurtenances shall be indicated. Specifications shall be provided.

11.2.6 Water Supply Line Plans: Scale shall be as indicated in SECTION 00110A: PHASE 2 TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS and profiles showing locations of valves, thrust blocks, connections, etc. Materials shall be indicated and specifications shall be provided for valves, pipes, etc.

11.2.7 Electrical Plan Requirements:

11.1.7.1 Required diagrams and details on Site Electrical Drawings.

11.1.7.1.a. Off-Site Electrical Distribution Plan:

11.1.7.1.b. Off-Site Primary Circuit Routing Plans:

11.1.7.1.c. Off-Site One Line Diagram. (If applicable)

11.1.7.1.d. Off-Site Details. (Aerial Pole Line Construction, etc.) (If applicable).

11.1.7.1.e. On-Site Electrical Distribution Plan:

11.1.7.1.f. On-Site One Line Diagram.

11.1.7.1.g. On-Site Distribution Transformer Schedule: Provide with the following headings:  
Transformer Designation. Transformer Size (KVA). Building(s) Served.  
Primary Phase(s) and Circuit to which connected.

11.1.7.1.h. On-Site Details (Site Lighting, Trenching, Pad-Mounted Transformer, etc.).

11.1.8 Specifications: Provide final draft specifications which include all sections which apply to site/utility work.

11.1.9 Design Analysis: Design analysis shall include design calculations fully developed to support the design of the site and utility systems included in this submittal.

11.1.10 Geotechnical: Soils analysis and geotechnical report. Geotechnical information must be provided to support all assumptions and design parameters utilized in the presented site/utility design as applicable.

11.2 The Preliminary Conformance Review Submittal (50%) shall contain as a minimum, the following:

*[Design District shall delete the following paragraph where irrigation systems are not authorized or required.]*

11.2.1 Lawn and Landscaping Irrigation System: The design submittal shall include drawings clearly showing the piping layout and location of sprinkler heads coordinated with the landscaping plan, control valves, backflow preventers, rain check switches, controllers, etc. Indicate buildings, walks, shrubbery, trees, and other obstacles that might interfere with the proper operation of the sprinkler system. A design analysis calculating the pressures at each sprinkler head for the capacity and radius of throw is required. Details of the sprinkler head installation, valve boxes, and other irrigation appurtenances shall be submitted.

#### 11.2.2 Landscape, Planting and Turfing

11.2.2.1 The landscape planting design narrative shall describe the analysis of existing site conditions, including an indication of existing plant materials that are to remain on the site. The statement of concept shall indicate specific site problems related to proposed development and the rationale for proposed plant locations. The narrative shall also include a list of suggested types and sizes of plant materials which are to be used, based upon the designated functional and visual criteria.

11.2.2.2 The concept drawings shall be prepared at a scale which corresponds with the site layout and grading plans and, likewise, shall include reference coordinates, north arrows, graphic scales and appropriate legends. An overall planting layout shall be developed and shall include enlarged detail plans of specific areas, as needed, to clarify requirements. The proposed layout shall indicate shade trees, evergreen trees, flowering trees, shrub masses, etc., according to designated functional and visual locations of planting. A legend which also indicates sizes of plants recommended for each of the above categories shall be included. The drawings and all subsequent plans shall indicate existing and proposed buildings, paved areas, signs, light standards, transformers, dumpster areas, storm drainage system, and other structures and utilities.

#### 11.2.3 Architectural

11.2.3.1 Design narrative shall provide a summary of functional space relationships, as well as circulation. There shall also be a general statement for the rationale behind the major design decisions.

11.2.3.2 Architectural Floor Plans shall indicate dimensions, columns lines, and detail references. Toilets and other specialized areas shall be drawn to 1/4" scale and shall show any needed interior features.

11.2.3.3 Finish schedule shall indicate material, finishes, colors and any special interior design features such as soffits, fascias, and lighting troughs, etc.

11.2.3.4 All required equipment shall be shown on the drawings with an equipment list.

11.2.3.5 List any special graphics requirements that will be provided.

11.2.3.6 Schedules shall be provided for both doors and windows. These schedules shall indicate sizes, types, and details for all items shown on floor plans.

11.2.3.7 Hardware sets using BHMA designations.

11.2.3.8 Composite floor plan showing all prewired workstations. Also show typical elevations of each type of workstation.

11.2.3.9 SID package.

11.2.3.10 Fire Protection and Life Safety Analysis. This analysis must be performed by a Registered Fire Protection Engineer (FPE). NICET certification is not sufficient to address this requirement. [Design District edit as applicable]

#### 11.2.4 Structural Systems

11.2.4.1 State the live loads to be used for design. Include roof and floor loads; wind loads, lateral earth pressure loads, seismic loads, etc., as applicable.

11.2.4.2 Describe the method of providing lateral stability for the structural system to meet seismic and wind load requirements. Include sufficient calculations to verify the adequacy of the method.

11.2.4.3 Furnish calculations for all principal roof, floor, and foundation members.

11.2.4.4 This submittal shall include drawings showing roof and floor framing plans as applicable. Principal members will be shown on the plans. A foundation plan shall also be furnished showing main footings and grade beams where applicable. Where beam, column, and footing schedules are used, show schedules and fill in sufficient items to indicate method to be used. Show typical bar bending diagram if applicable. Typical sections shall be furnished for roof, floor, and foundation conditions. Structural drawings for proposals and submittals shall be separate from architectural drawings.

11.2.4.5 Provide any computer analyses used shall be widely accepted, commercially available programs and complete documentation of the input and output of the program.

11.2.4.6 Provide complete seismic analyses for all building structural components. Seismic calculations shall clearly demonstrate compliance with all requirements set forth in the Statement of Work.

#### 11.2.5 Plumbing Systems

11.2.5.1 List all references used in the design including Government design documents and industry standards.

11.2.5.2 Provide justification and brief description of the types of plumbing fixtures, piping materials and equipment proposed for use.

11.2.5.3 Prepare detail calculations for systems such as sizing of domestic hot water heater and piping; natural gas piping; [lp gas piping and tanks] [fuel oil piping and tanks].

11.2.5.4. Indicate locations and general arrangement of plumbing fixtures and major equipment.

11.2.5.5 Include plan and isometric riser diagrams of all areas including hot water, cold water, waste and vent piping. Piping layouts and risers should also include natural gas (and meter as required), [LP gas], [fuel oil] and other specialty systems as applicable.

11.2.5.6 Include equipment and fixture connection schedules with descriptions, capacities, locations, connection sizes and other information as required.

#### 11.2.6 Fire Protection/Suppression [Design District edit as appropriate]

11.2.6.1 List all references used in the design including Government design documents and industry standards used to generate the fire protection analysis.

11.2.6.2 Classify each building in accordance with fire zone, building floor areas and height and number of stories. This information shall be contained in the fire protection analysis.

11.2.6.3 Discuss and provide description of required fire protection requirements including extinguishing equipment, detection equipment, alarm equipment [and water supply]. Alarm and detection equipment shall interface to requirements of Electronic Systems. This information shall be

contained in the fire protection design analysis.

11.2.6.4 Prepare a plan for each floor of each building that presents a compendium of the total fire protection features being incorporated into the design. Provide the following types of information:

The location and rating of any fire-resistive construction such as occupancy separations, area separations, exterior walls, shaft enclosures, corridors, stair enclosures, exit passageways, etc.

The location and coverage of any fire detection systems.

The location and coverage of any fire suppression systems (sprinkler risers, standpipes, etc.).

The location of any other major fire protection equipment.

Indicate any hazardous areas and their classification.

11.2.6.5 Prepare a schedule describing the internal systems with the following information: fire hazard and occupancy classifications, building construction type, GPM/square foot sprinkler density, area of operation and other as required.

11.2.6.6 Hydraulic calculations based on water flow test shall be prepared for each sprinkler system to insure that flow and pressure requirements can be met with current water supply. Include copies of contractor water flow testing done to certify the available water source.

#### 11.2.7 Elevators

11.2.7.1 A list of criteria codes, documents and design conditions used. Reference to any authorized waiver of these criteria or codes.

11.2.7.2 Permits and Registration: Provide a list of all required permits and registrations for construction of items of special mechanical systems and equipment.

11.2.7.3 A description of the proposed control system.

11.2.7.4 Description, approximate capacity and location of any special mechanical equipment such as elevators, etc.

11.2.8 Electronic Systems: Electronic Systems responsibilities include the following:

Fire Detection and Alarm System  
Fire Suppression System Control  
Public Address System  
Telephone System  
Cable Television System  
Special Grounding Systems  
Cathodic Protection  
Intrusion Detection, Card Access System  
Central Control and Monitoring System

11.2.8.1 The design analysis shall include all calculations required to support design decisions and estimates at this stage of design. The analysis shall include specific criteria furnished, conference minutes and cost analyses of all systems considered.

11.2.8.2 Design of the fire alarm and detection system shall include layout drawings for all devices and a riser diagram showing the control panel, annunciator panel, all zones, radio transmitter and

interfaces to other systems (HVAC, sprinkler, etc.).

11.2.8.3 Specify all components of the Fire Suppression (FS) System in the FS section of the specifications. Provide a clear description of how the system will operate and interact with other systems such as the fire alarm system. Include a riser diagram on the drawings showing principal components and interconnections with other systems. Include FS system components on drawing legend. All components shown on floor plans shall be designated as FS system components (as opposed to Fire Alarm components). Show the location of FS control panels, HVAC control devices, sensors, and 120V power panel connections on the floor plans. Indicate zoning of areas by numbers (1, 2, 3) and detectors subzoned for cross zoning by letter designations (A and B). Differentiate between ceiling mounted and underfloor detectors with distinct symbols and indicate subzone of each.

11.2.8.4 Show location of telephone outlets (including pay phones) on the plans. Include legend and symbol definition to indicate height above finished floor. Show Telephone Conduit System Riser Diagram. Size conduit on Riser Diagram. Do not show conduit runs between backboard and outlets on the floor plans. Underground telephone distribution conduit shall be shown on either the electrical or electronic site plan.

11.2.8.5 Grounding System. The specifications and drawings shall completely reflect all of the design requirements. The specifications shall require field tests (in the construction phase), witnessed by the Contracting Officer, to determine the effectiveness of the grounding system. The design shall include drawings showing existing construction. Verification of the validity of any existing drawings and/or any other data furnished by the Government shall be the responsibility of the engineering services firm.

11.2.8.6 Provide a statement describing the extent of any exterior work such as telephone lines, cable television (TV) distribution cables, duct banks, etc., outside of 5 feet from the building line.

11.2.8.7 Provide the name of the licensed corrosion engineer or NACE specialist. Provide the following for cathodic protection systems:

Clearly define areas of structures or components in soil or water to be protected.  
Type system recommended, comparison of systems, cost estimates showing all equipment alternatives.

Calculations on all systems that are considered showing all information and descriptions.

11.2.8.7.1 Design of Cathodic Protection. The design shall clearly provide a thorough and comprehensive specification and drawing. The design plans and specifications shall show extent of the facilities to be protected, location and type of anodes, location of test points, details for sectionalizing an underground piping system. This design shall be complete enough to purchase equipment and build without design changes to meet criteria of protection.

11.2.8.8 Exterior work to be shown on electrical site plan.

Existing and new communications service lines, both overhead and underground, shall be properly identified.

Show removals and relocations, if any.

11.2.8.9 Provide a descriptive narrative of all electronic systems that are required for project. Define any hazardous areas (as defined in the National Electric Code) and indicate the type of equipment proposed for use in such areas. Show the location of all electronic system panels, etc., on the floor plans. Show the proposed riser diagrams for all systems. Sizes of all conduit, wires, cables, panels, etc. Provide a complete symbol legend for all devices or equipment shown on the plans. For work requiring removals or demolition, the designer shall show by use of drawings or narrative, how demolition work is to be done.

11.2.9 Electrical and Mechanical Systems: Provide all information as required on the 100% design submittal developed to 50% completion.

11.2.10 Specifications: Draft of specifications for housing units, including index and trade sections.

11.3 The Final Design Submittal (100%) shall contain, as a minimum, the following items for all submittals:

11.3.1 General: A complete set of construction documents plans and specifications at the same level of detail as if the project were to be bid including a complete list of equipment, fixtures and materials to be used. The final drawings are an extension of the reviewed 50% drawings and are to include the 50% comments and responses. All details shall be shown on the drawings.

11.3.2 The design analysis is an extension of the reviewed 50% design analysis and supports and verifies that the design complies with the requirements of the project.

11.3.3 Submit marked-up specifications. The specifications shall be coordinated with the drawings and describe in detail all items shown on the drawings.

11.3.4 Landscape, Planting and Turfing Final design drawing(s) shall include a complete schedule of plant materials which indicates their botanical and common names, plan symbols, quantities, sizes, condition furnished, and pertinent remarks. Scale of drawing shall be prepared at 1" = 30'. Drawing shall correspond with the site layout and grading plans and reference coordinates, north arrows, graphic scales and appropriate legends. An overall planting layout shall be developed and shall include enlarged detail plans of specific areas as needed, to clarify requirements. Final design drawings, indicating proposed plants by a (+) mark for the plant location and a circle which is scaled at approximately 2/3 the ultimate growth spread (diameter) of plants, shall also include a complete schedule of plant materials which indicates botanical and common names, plan symbols, quantities, sizes, condition furnished, and pertinent remarks. Final drawings shall also include the basic details for installation of tree, shrub, and ground cover planting, as well as any other applicable details for clarification of specific project requirements.

11.3.5 Architectural

11.3.5.1 All architectural drawings shall be coordinated with the other engineering disciplines. Ensure that the plans are in compliance with the applicable codes. It will be the Contractor's responsibility to implement the comments generated from any design review submittal as well as verify the consistency between plans and specification. The evaluation of the Contractor's submittals shall be based on degree to which the submittal meet the requirements set forth in this document and the specifications.

11.3.5.2 Prewired workstation composite floor plans. Prewired workstation typicals - elevations and component inventory. Prewired workstation panel identification plan with electrical outlet placement including base feed.

11.3.5.3 SID package.

11.3.5.4 Fire Protection and Life Safety Analysis. This analysis must be performed by a Registered Fire Protection Engineer (FPE). NICET certification is not sufficient to address this requirement. [Design District to edit as appropriate]

11.3.6 Structural Design

11.3.6.1 Furnish complete checked calculations for all structural members. Incorporate any changes required by comments on 50% Design Submittal.

11.3.6.2 Prior to this submittal, structural drawings shall be coordinated with all other design disciplines.

11.3.6.3 The final structural drawings shall contain the following information as a set of general notes:

- The allowable soil bearing value.
- The design stresses of structural materials used.
- The design live loads used in the design of various portions of the structures.
- The design wind speed.
- The seismic zone and the "K", "C", "I" and "Z" values used in design.

11.3.6.4 All structural drawings and calculations shall be checked and stamped by the designer of record (a registered Professional Engineer).

[11.3.7 Fire Suppression System: Provide a file of the input data used in the computer program to design the fire suppression system as well as the output data.]

11.3.8 Specific Mechanical and Plumbing Requirements:

11.3.8.1 Required Plans, Diagrams, Schedules and Details on Unit Mechanical Drawings:

11.3.8.1.1. Mechanical Floor Plan: The floor plans shall show all principle architectural features of the building which will affect the mechanical design. The floor plans shall also show the following:

- Room designations.
- Mechanical legend and applicable notes.
- Location of all ductwork or piping (double line ductwork required).
- Location and capacity of all terminal units (i.e., registers, diffusers, grilles, hydronic baseboards).
- Exhaust fan and range hood location.
- Size of all ductwork and piping.
- Thermostat location.
- Location of heating/cooling plant (i.e., boiler, chiller, cooling tower, etc).
- Location of all air handling equipment.
- Return air paths (i.e., undercut doors, transfer grilles).
- Flue piping size and location.
- Piping diagram for forced hot water system (if used).
- Fuel supply and return piping

11.3.8.1.2. Equipment Schedule: Complete equipment Schedules shall be provided. Schedule shall also include:

- Capacity
- Electrical characteristics
- Efficiency (if applicable)
- Manufacturer's name
- Optional features to be provided
- Physical size

11.3.8.1.3 Details: Construction details, sections, elevations, etc., shall be provided where required for clarification of methods and materials of design. Roof and exterior wall penetrations shall be detailed on the drawings.

11.3.8.2 Plumbing Floor Plan: The floor plan shall show all principal architectural features of the building which will affect the plumbing design. Separate plumbing plans will not be required if sufficient information can be shown on the mechanical plans to meet the requirements shown above. The floor plan shall also show the following:

Room designations.  
Fixture Schedule.  
Location of utility entrances.  
Waste and water pipe location and size.  
Fixture designations.

11.3.8.3 Design Analysis: Complete design calculations for mechanical systems. Include computations for sizing PM&E equipment, air duct design, and U-factors for ceilings, roofs and exterior walls and floors. Contractor shall employ commercially available energy analysis techniques to determine the energy performance of all passive systems and features. Use of hourly energy load computer simulation (e.g., TRNSYS, DOE 2.1 Blast, etc.) is required. These calculations can be used to size the mechanical systems. Based on the results of calculations, provide a complete list of the materials and equipment proposed for heating and plumbing, with the manufacturer's published cataloged product installation specifications and roughing-in data. The heating and cooling equipment data shall include the manufacturer's wiring diagrams, installation specifications, ARI certification, and the standard warranty for the equipment.

#### 11.3.9 Specific Electrical Requirements:

##### 11.3.9.1 Required Plans, Diagrams, Schedules, and Details on Unit Electrical Drawings:

11.3.9.1.1. Electrical Floor Plan. The floor plans shall show all principle architectural features of the building which will affect the electrical design. The floor plan shall also show the following:

- Room designations.
- Electrical legend and applicable notes.
- Lighting fixtures, properly identified.
- Location of smoke and CO detectors.
- Location of telephone and cable TV outlets.
- Switches for control of lighting.
- Receptacles.
- Location and designation of panelboards. Plans should clearly indicate type of mounting required (flush or surface) and be reflected accordingly in specifications. Service entrance (conduit and main disconnect).
- Location, designation and rating of motors and/or equipment which requires electrical service. Show method of termination and/or connection to motors and/or equipment. Show necessary junction boxes, disconnects, controllers (approximate only), conduit stubs, and receptacles required to serve the motor and/or equipment.

11.3.9.1.2. Building Riser Diagram (from pad-mounted transformer to unit load center panelboard): Indicate the types and sizes of electrical equipment and wiring. Include grounding and metering requirements.

11.3.9.1.3. Load Center Panelboard Schedule(s): Schedule shall indicate the following information:

- Panelboard Characteristics (Panel Designation, Voltage, Phase, Wires, Main Breaker Rating and Mounting).
- Branch Circuit Designations.
- Load Designations.
- Circuit Breaker Characteristics. (Number of Poles, Trip Rating, AIC Rating)
- Branch Circuit Connected Loads (AMPS).
- Special Features.

11.3.9.1.4 Lighting Fixture Schedule: (Schedule shall indicate the following information:)

Fixture Designation.  
General Fixture Description.  
Number and Type of Lamp(s).  
Type of Mounting.  
Special Features.

11.3.9.1.5. Details: Construction details, sections, elevations, etc., shall be provided where required for clarification of methods and materials of design.

11.3.9.2. Required Electrical Design Analysis: Design analysis and calculations for the electrical systems shall be prepared by a licensed professional engineer with experience in family housing, and shall be stamped as such. The design analysis shall be separately bound, in one or more volumes. Show functional and engineering criteria, design information, and calculations applicable to the project. The analysis shall be organized in a format appropriate for review, approval, and record purposes. The design calculations shall indicate methods and references identified, and shall explain assumptions and conclusions.

11.3.9.2.1. Voltage Drop (VD) Calculations: Select conductor sizes of primary feeders, site lighting circuits, service laterals, and unit feeder conductors. Calculate maximum length for each phase of each primary circuit, using a maximum allowable VD for each circuit. Calculate voltage drops for each conductor. Maximum allowable voltage drop for site lighting and service laterals is 3%. The combined voltage drop for the service laterals, unit feeders, and branch circuit cannot exceed 5%. Calculate the available fault current at the main breaker for the living unit panel. Provide a coordination study to support breaker selection.

11.3.10 Specifications: Provide final specifications. The Contractor shall make final identification of all materials and finishes at this stage.

11.4 Design complete submittal:

11.4.1 Design Drawings: Drawings shall be 100% complete, signed and sealed by the designer of record. All previous review comments shall be incorporated.

11.4.2 Design Analysis: Complete design analysis for all design disciplines. The final Fire Protection and Life Safety Analysis shall be included in the Design Analysis.

11.4.3 Comment Response Package: Complete package showing all comments from all previous reviews and the respective response and disposition.

11.4.4 This submittal shall include all drawings and design information from the 100% site/utility submittal to form a complete design package.

## 12.0 DESIGN RELATED PRODUCTS

12.1 Architectural Renderings: Contractor shall provide the original and three copies of each ground level perspective artist's renderings of completed typical facilities with walks, parking, and landscaping. Renderings shall be no smaller than 14" x 18" or larger than 28" x 36", multi-colored, and shall be suitably titled, matted, and framed.

12.2 DD Form 1354: Three (3) sets of DD Form 1354, Transfer and Acceptance of Military Real Property shall be prepared in accordance with ER 415-345-38 and submitted to the Contracting Officer. Copies of Form 1354 and ER 415-345-38 will be furnished to the successful contractor following award of the project.

12.3 Submittal Register, ENG FORM 4288: The Contractor shall complete and submit three (03) copies of a "preliminary" Eng Form 4288, Submittal Register to Contracting Officer. The "preliminary"

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Eng Form 4288, Submittal Register shall have the column "Submittal Identification", "Specification Paragraph Number", "Description of Submittal" "Type of Submittal", and "Remarks" completed; the Contractor shall identify whether the submittal is for "Government Approval" or for "Government Information" under the column "Remarks." The "final" Eng Form 4288, Submittal Register, shall be in accordance with clause CONTRACTOR SUBMITTALS AND SUBMITTAL CONTROL in this section.

12.4 Reproduction: Upon Government approval of 100% design documents, the original will be returned to the Contractor for reproduction purposes. The Contractor will be responsible for his own reproduction as well as reproduction for Government use. The Government will require twice the number of copies of the plans and specifications as were required for the review stages, no color boards will be required. The originals will be retained by the Contractor for recording of as-built conditions. Upon completion of the project, the original design documents corrected to reflect as-built conditions will be supplied to the Government.

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**ATTACHMENT 2**

**NOT USED**

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**ATTACHMENT 3**

**NOT USED**

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**ATTACHMENT 4**  
**PROPOSAL DATA SHEET**

**ATTACHMENT 4**

**PROPOSAL DATA SHEET**

[PROJECT TITLE]

[PROJECT LOCATION]

Note to Design Activity

Inclusion of the Performance Capability Data Sheet in the RFP is the USACE design activity's option. Requirements for demonstration of offeror capability are stated in the RFP Section 00110. The performance capability evaluation is also referred to as STEP 1 in RFP Section 00120, EVALUATION CRITERIA FOR TECHNICAL PROPOSALS. When using the following coordinate with APPENDIX A of the Project Management Manual (Volume 1), STEP 1 OFFEROR PROPOSAL EVALUATION MANUAL.

Note to Offerors

This OFFEROR PERFORMANCE CAPABILITY PROPOSAL DATA SHEET must be completed and attached as the first page of the body of your proposal. The information required by this data sheet may be completed directly on this form or attached to the form as supplemental data sheets.

**1. NAME OF OFFEROR.**

Name of Offeror(s):

If a joint venture or contractor-subcontractor association of firms, list the individual firms and briefly describe the nature of the association.

Firm 1:

Firm 2:

Firm 3:

Firm 4:

Nature of Association:

**2. AUTHORIZED NEGOTIATORS. FAR 52.215-11**

The offeror or quoter represents that the following persons are authorized to negotiate on its behalf with the Government in connection with this Request for Proposals (RFP) or quotations.

[List names, titles, and telephone number of the authorized negotiator.]

Name of Person Authorized to Negotiate:

Contact's Address:

Contact's Telephone:

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**PROPONENT.** If different from 2. above.

Name:

Address:

Telephone:

**3. PROJECT EXAMPLES.** On an attached sheet, list (preferably three) projects of similar design that have been done by the offeror. List date of construction completion, address of building(s), address and telephone number of owner. Indicate type of project (private sector, Government, planned unit development, etc.), general character, total cost, and total cost of all modifications. If offeror is made up of separate design and construction companies that have combined for this project, then this item must be completed twice (once for each company).

a. On an attached sheet, list any projects within the last five years that have been assessed liquidated damages. Provide explanation.

b. On an attached sheet, list any projects within the last five years that have been terminated. Provide explanation.

c. On an attached sheet, list all contracts with the Government within the last five years. Indicate Government contract number and contracting agency (with contact names and telephone numbers).

**4. PERSONNEL WITH PRINCIPAL RESPONSIBILITY.** Include a brief resume for each person listed on an attached sheet.

KEY DESIGN PERSONNEL		
Position	Name	State of Registration
Project Manager		
Architect		
Landscape Architect		
Structural Engineer		
Electrical Engineer		
Mechanical Engineer		
Civil/Site Engineer		
Geotechnical Engineer		
Other (e.g., Kitchen Designer)		

KEY CONSTRUCTION PERSONNEL		
Position	Name	Type of Registration & State
Quality Control Manager		
Construction Manager		
Superintendent (if different)		

- a. On a separate sheet, list current contracts by nature, duration, and amount, including those for which your firm is now competing or negotiating. Describe the impact of such work on this project if you are determined to be the successful proposer. Furnish a curve with the record of placement of your firm over the past three years, and your projection for the next two years. Provide a statement of the priority of this project relative to other current and anticipated commitments. Indicate the type and extent of home office support you contemplate for this project on a regular and contingency basis.
- b. Indicate the approximate number of people currently on company payroll in design and construction.
- c. Indicate the approximate number of people you think will be available to work on this project in both design and construction.
- d. Indicate the approximate workload currently in your office in both design and construction.
  - (1) In Design: \_\_\_\_\_ No. Projects: \_\_\_\_\_ U.S. Dollar Volume:
  - (2) In Construction: \_\_\_\_\_ No. Projects: \_\_\_\_\_ U.S. Dollar Volume:
- e. Indicate your office capabilities for using CADD (Computer Aided Design and Drafting) and other forms of automation on this project.
- f. You may provide additional information on your capabilities, but please be brief.

**5. MANAGEMENT PLAN AND QUALITY CONTROL PLAN.** Provide your Management Plan. The term "Management Plan" is defined as a plan that includes the following subplans:

- Quality Control Plan.
- Design Schedule.
- Construction Schedule (Network Analysis).
- Contract Closeout Plan.

**6. OTHER FACTORS.**

- a. Has the offeror's staff visited the project site?
- b. Did offeror attend pre-proposal site visit?

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**ATTACHMENT 5**  
**PROPOSAL DRAWING FORMAT**

**ATTACHMENT 5**  
**PROPOSAL DRAWING FORMAT**

NOTE TO USACE DESIGN ACTIVITY: TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS are stated in Section 00110A. Inclusion of additional drawing format standards in the RFP is optional. If this attachment is used, it should be coordinated with Section 00110A.

**1. POLICY.**

Drawings shall be prepared in accordance with Section 00110A, PHASE 2 TECHNICAL SUBMISSION REQUIREMENTS AND INSTRUCTIONS, and the following instructions on graphic format.

**2. DRAFTING.**

a. The drawings shall show sufficient detail so that they clearly delineate the proposed construction. Original drawings shall be made on size standard size A1 [approximately 594mm x 841mm, 23 1/2" x 33"] sheets, and CADD format as defined by the design agent. The final proposal submittal of drawings shall also be in CADD format on A1 standard full size sheets. The revision block and title block shall be as provided by the design agent. Design agent may request offerors to provide proposal drawings in half-size format. [Insert Revision Block and Title Block Example at end of this attachment.]

b. The first or cover sheet shall contain the title and location of the project and the Drawing Index.

c. The drawing layout will be evaluated with care before the beginning of the drafting. Ample space, without crowding, will be provided, not only for the required plans and details with all necessary titles, dimensions and notes, but also for incidental information required, such as graphic scales, general and reference notes, schedules, North Arrow, etc.

d. Sheets shall be well ordered and drawn at the scales indicated in Section 00110A. Any drawings not specifically listed shall be drawn at a reasonable scale and suitable for reduction. Cluttered and overcrowded layouts shall be avoided.

e. A graphic scale for each of the different scales used on a drawing shall be placed on the particular drawing to the left of the title block. Scale shall be indicated at each plan, elevation, section, and detail, unless all drawings on the same are at the same scale. No scale larger than 1:2 shall be used without prior approval.

f. Sheets devoted to details should have such details reasonably spaced and arranged left to right or top to bottom. Groups of details relating to one particular aspect should be adequately separated from other groups and identified with a title. Sections and details of the final design should be numerous enough to show all design features.

g. Unnecessary details or details of small standard products or items which are adequately covered by specifications and/or catalogs shall not be included on the drawings.

h. A symbol for major disciplines should be selected to properly arrange the sheets in the package. Adequate cross-referencing must be shown to avoid confusion and misunderstanding between disciplines.

**3. DRAWING PREPARATION.**

- a. Preparation for Size Reduction. Since drawings will be reduced, all drafting (line widths, spacing, lettering sizes, etc.) shall be adequate size and density to be easily legible after reduction.
- b. Scales. Carefully plan drawing layout together with suitable scales in advance to properly delineate the project. Similar work for all design disciplines shall, whenever possible, be shown at the same scale on the various drawings involved.
- c. Lettering. Use single stroke lettering, all capitals. Minimum height shall be 5/32".
- d. Sheet Reference. The proposer will reference all drawings within a discipline of work. The divisions designated below will be utilized.

Discipline Designation	Design Discipline
T	Title, Location Map, & General Notes
L	Site Planning, Landscaping Planting and Children's Outdoor Play Areas
C	Civil Engineering
A	Architecture
S	Structural Engineering
M	Mechanical Engineering
E	Electrical Engineering
G	Geotechnical Engineering

- e. Drawing Designation. Each drawing in the particular division shall be designated by the discipline designation and sheet number (i.e., E-6 is the sixth electrical drawing.) This system as listed will be used in establishing sequence of drawings. The notation system shall be placed in the last increment of the drawing number block entitled "sheet."
- f. Ring Number. Consecutive ring numbering shall begin with the cover sheet. Ring number shall be placed in a circle directly below "Sheet" block of the Title Block. Sheets inserted after ring numbers have been finalized shall be designated with the ring number of the original sheet preceding it and an alpha from A to Z beginning with A (i.e., ring 32A follows ring 32).
- g. Cross Reference. Cross-referencing for sections and details shall be based on the sheet reference number.
- h. Symbols and Conventions. Symbols and conventions serve two main purposes. One is to simplify the drawing and improve comprehension; the other is to follow or establish a standard which is easily recognized. Symbols shall be the standards used by the various disciplines.
- ii. Legends. Place legends of symbols and material indications on the drawings. Since many symbols are limited to certain design disciplines, use separate symbol legends on the initial sheet of each design discipline. Symbols in the legend shall be at the same scale or slightly larger than used on the drawings.

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## **ATTACHMENT 6**

### **SITE AND LOCALITY MAPS**

USACE Design District shall include general site and locality maps in this attachment for information purposes. Maps included in this attachment are not meant to provide driving directions for potential contractors.

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## **ATTACHMENT 7**

### **PROJECT AND SAFETY SIGNS**

USACE Design Activity to include the size and design requirements for the project and safety signs. Included with this TI are samples which are suitable for adoption at the discretion of the USACE Design District.

**ATTACHMENT 8**  
**GEOTECHNICAL REPORT**

USACE Design District shall include in this attachment the geotechnical report for the proposed housing construction site. This report should include boring logs, a site map identifying bore hole locations, and an engineering analysis of the soils information which makes recommendations and conclusions with respect to the suitability of the existing site soils to support the proposed project.

If the USACE Design District Geotechnical Engineer feels that the site conditions warrant specific mandatory requirements for a particular project, those requirements must be included in the Statement of Work as well as included in this appendix.

## **ATTACHMENT 9**

### **EXCERPTS FROM THE INSTALLATION DESIGN GUIDE**

USACE Design District shall obtain from the Installation copies of the Installation Design Guide (IDG). PA/PE shall thoroughly review the IDG with the Installation Project Manager and identify all areas of the IDG which could apply to the construction of the new family housing units. Those pieces of the DG shall be included in the solicitation in this attachment for review, use, and consideration by the contractor.

Complete copies of the IDG inserted in this attachment is discouraged as it will add volume to the solicitation with little additional value added to the project.

## **ATTACHMENT 10**

### **FIRE FLOW DATA**

USACE Design District shall obtain from the Installation the flow and pressures available in the domestic water mains adjacent to the proposed development site. If the Installation does not have this information available, the Design District shall take steps to have tests done to secure this information as part of the development of the solicitation.

**ATTACHMENT 11**  
**LIST OF DRAWINGS**

USACE Design District shall include a list of all informational drawings provided as part of the solicitation. Typical drawings include topographic surveys of the proposed site as well as utilities information and proposed tap points for the utilities to serve the new housing development.

## **ATTACHMENT 12**

### **ASBESTOS AND LEAD PAINT SURVEY RESULTS**

If the project includes the demolition of existing structures, the provision of the asbestos and lead survey and testing results is imperative to the success of the project. USACE Design District must include this information in the solicitation.

Typically the Installation can provide this information for inclusion in the solicitation, if this information is not available from the Installation, the Design District shall have these surveys conducted and completed during the development of the solicitation.