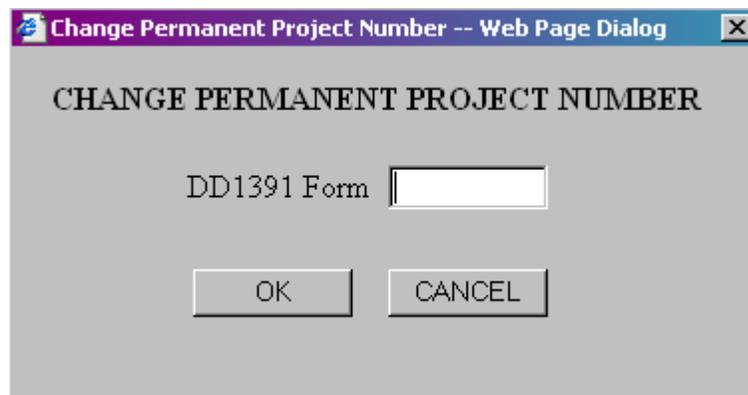


Change Permanent Project Number

There is no module available for this function.

The **Change PNO (Change Permanent Project Number)** function is only available to System Managers. When you create a DD1391 Form via the DD1391 Module, the Form Number assigned to the Form by the system becomes the Permanent Project Number. The numbers are sequentially assigned and never reused, so the number is unique to that DD1391/Project. Should the need arise, the **Change PNO** function allows the System Manager to change the system assigned number for you. *However, this function is rarely used.*

If you are a System Manager and must execute this function, please have documented authorization and be aware of the ramifications. From the DD1391 Module menu bar, select **Action/Special Functions/Change PNO**.

A screenshot of a web page dialog box titled "Change Permanent Project Number -- Web Page Dialog". The dialog box has a grey background and a title bar with a close button. The main text inside the dialog is "CHANGE PERMANENT PROJECT NUMBER". Below this text is a label "DD1391 Form" followed by a text input field. At the bottom of the dialog are two buttons: "OK" and "CANCEL".

Enter the correct **DD1391 Form** Number. Click **OK**. The system informs you of the action taken.

For assistance or more information about this function, please contact the **PAX Support Helpdesk**.

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