

Advanced Acquisition Strategy

Scope

Advanced acquisition planning is done to:

Ensure acquisition tools (and implicitly personnel and procedures) are available to execute necessary contracting actions in support of Project Delivery Teams.

Provide coordination and decision-making at a District level to meet acquisition goals.

Provide oversight of the entire acquisition process for the upcoming program/project year. Response: Accepted with minor editorial changes

It is essential that this look at the District's program be completed by the District Corporate Board to ensure resources are available and goals will be achieved. Response: Rejected; this process just involves contracting issues

AAPB Membership includes: The Commander, Contracting, Office of Counsel, Construction, Real Estate, Operations, Engineering, Small Business, Planning, and Project Management. The PM briefs the project and makes recommendations, AAPB lead by the Commander decided, then the staff executes in accordance with the decisions. Response: per local SOP.

Response: Accepted. Poy

List all FARS, DFARS, AFARS, etc Response: EFARS cited below addresses advanced acquisition planning. If you have additional documents to reference, please provide specific information to BP/P2 team

EFARS 7-1 [<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>]

ER 5-1-11 [<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

Responsibility

The Chief of Contracting Division is responsible for:

- Establishing an Advanced Acquisition Planning Board (AAPB).
- Publishing results of the AAPB meetings.

The Advanced Acquisition Planning Board (AAPB) is responsible for:

- Identifying projects that require a formal acquisition plan due to regulatory requirements, complexity, or unique nature of the project.
- Notifying the Project Manager (PM) of any changes to the acquisition plan, to ensure that other project commitments will not be compromised.
- Reviewing goals for meeting targets set at MSCs, such as Small Business.

The Project Manager (PM) is responsible for:

- Overall project coordination.
- Ensuring accurate project information is maintained in P2.
- Customer coordination.
- POC interaction with the AAPB.

The Commander is responsible for resolution of customer concerns.

Distribution

Advanced Acquisition Planning Board (AAPB)*

Chief of Contracting Division*

Commander*

Contracting Division*

Project Manager (PM)*

Response: Comment rejected. BP/P2 Program Office changed to Configuration Management Board. See glossary

System References

PMP Development[PROC1012]

PMP/PgMP Content[REF1018].

Project Delivery Acquisition Strategy[PROC1020]

Project Execution and Control[PROC1017]

Regional Advanced Acquisition Strategy[PROC1025]

Activity Preface

This process is performed at least semi-annually, on or about 1 October and 1 April. This does not preclude Districts from holding meetings as often as needed, such as a request from a PDT member or a change in overall Command Acquisition Strategy (major new projects identified).

Acquisition planning is the strategy by which the procurement decisions are coordinated and integrated to manage the execution of projects using data from P2 entered during the *Project Delivery Acquisition Strategy[PROC1020]*. This review will provide a flexible and effective look at contract needs, such as types, methods, capacity, customer preferences, and the ability of small business firms to compete for contracts. This review will identify the optimal procurement method. This review informs the Project Delivery Team (PDT) and involved organizations, including the customer, of challenges prior to contract solicitations. The Advanced Acquisition Planning Board (AAPB) should look at overall results – trends, needs, etc. This process covers the Current Fiscal Year (CFY), Budget Year (BY), and Budget Year+1 (BY+1). This process is to provide data to the *Regional Advanced Acquisition Strategy[PROC1025]*, initiated for use by the Regional Business Centers via the RMB.

At the end of this process, if you have an approved PMP, you will go to *Project Execution and Control[PROC1017]*; if not, you will return to *PMP Development[PROC1012]*.

Contracting Division

1. Activate Advanced Acquisition Planning Board.
2. Convene semiannual meetings of the AAPB.

Semiannual meetings are to be held on or about 1 October and 1 April of each year.

3. Chair each semiannual meeting.

Contracting Division, Project Manager (PM)

4. Verify Advanced Acquisition Plan (AAP).

The Advanced Acquisition Plan (AAP) will periodically be revised as program or project changes become known (e.g., project design is deferred to an outyear or cancelled, current working estimate (CWE) becomes critical vs. programmed amount (PA), project is not authorized or funded for construction, etc.)

Response: Accepted. Advanced Acquisition Planning Board (AAPB)

5. Utilize AAP reports from P2 to evaluate projects' conformity with SBA 8(a), Hub Zone Set-Aside, other set-aside small business program **and contracting out percentages**.

Response: Accepted.

If change in recommended project acquisition strategy, goto task #7. Otherwise, goto task #6.

6. Prepare & forward project report for CFY, BY, & BY+1 to appropriate Commander and RMB.

Refer to *Regional Advanced Acquisition Strategy*[PROC1025].

Goto task #1.

Project Manager (PM)

7. Inform customer of recommended acquisition actions.
8. Solicit comments from customer.

The customer should be involved from the beginning as a member of the PDT.

9. Resolve any customer concerns, and report to AAPB.

If concerns exist, goto task #10. Otherwise, goto task #14.

Advanced Acquisition Planning Board (AAPB)

10. Review customer concerns.

If concur with customer concerns, goto task #13. Otherwise, goto task #11.

11. Advise Commander of unresolved Customer concerns.

Commander

12. Resolve customer contracting issues.

Agree with customer concerns, disagree with customer concerns, or refer back to PM for further detail/information.

Chief of Contracting Division

13. Document and approve changes to project acquisition strategies.

If Commander decides to change project acquisition strategy, goto task #14. Otherwise, goto task #1.

14. Notify PDT of acquisition decision.

Project Manager (PM)

If approved PMP, goto task #15. Otherwise goto task #16.

Once a PMP is approved, the project has moved from the Project Planning Phase to the Project Execution & Control Phase.

15. Refer to Project Execution and Control.

End of activity.

Goto *Project Execution and Control*[PROC1017].

16. Refer to PMP Development.

end of activity.

Goto *PMP Development*[PROC1012].

End of activity.