

PMP Approval-**LRD** – Response: Process reworded see master document

Scope

This process covers how to obtain approval on the Project Management Plan (PMP).

Policy

[ER 5-1-11](http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf) [<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

Responsibility

The Project Manager is responsible for obtaining approval of the PMP by the **appropriate approval authority at the District level**. Response: Reworded see master document

Distribution

Approval Authority*

Customer*

Project Manager (PM)*

PDT Response: Accepted

Resource Provider Rejected: Master document re-written

System References

[Acronyms and Glossary](#)[REF1001]

[Change Management](#)[PROC1004]

[Financial Management](#)[REF1032]

[PMP Development](#)[PROC1012]

[PMP/PgMP Content](#)[REF1018]

[Project Execution and Control](#)[PROC1017]

Ownership

The BP/P2 Program Office is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

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Activity Preface

This process is performed whenever a draft Project Management Plan (PMP) has been developed in *PMP Development[PROC1012]*, or when a change request is generated from *Change Management[PROC1004]*. Approval of a change request will be by the same authority as the original PMP.

The **essential Response: Reworded see master document** step in the PMP approval process is getting the approval of the customer **with approval authority as defined in Customer Requirements[PROC1007]**. **Response: Reworded see master document** The customer will have representation on the PDT; however, the PMP approval authority for the customer may not be the PDT member. Should the customer not approve the PMP, **return to Response: Reworded see master document PMP Development[PROC1012] process to evaluate Response: Reworded see master document** and incorporate customer changes.

After customer approval, the PMP will be submitted to the appropriate approval authority within **the District. Response: Reworded see master document Response: Reworded see master document**

Should the appropriate approval authority not approve the PMP, **return to Response: Reworded see master document PMP Development[PROC1012] process to evaluate Response: Reworded see master document** and incorporate changes. If changes are required, customer approval must be re-obtained.

Once PMP approval is obtained, the PM will indicate approval in P2. If this process was called from *Change Management[PROC1004]*, you will return there; otherwise, continue on to *Project Execution and Control[PROC1017]*.

Project Manager (PM)

1. Provide the PMP to the customer.

Use electronic distribution where possible, or other means of delivery if necessary.

Customer

2. Review and approve the PMP **or provide comments if not approved. Response: Reworded see master document**

Project Manager (PM)

3. Determine if the customer approves the PMP.

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If the customer approves the PMP, goto task #4. Otherwise, end of activity; goto **PMP Development[PROC1012]**.

4. Submit the PMP to the appropriate approval authority for approval via e-mail or workflow.

Approval Authority

5. Review and approve the PMP **or provide comments if not approved. Response: Reworded see master document**

Project Manager (PM)

6. Determine if the PMP was approved.

If the PMP is approved, goto task #7. Otherwise, end of activity; goto **PMP Development[PROC1012]**.

7. Indicate approval of PMP in P2.

After the PMP is approved and baselined, PR&Cs can be created via the system interface.

Work must be done before PMP Approval. Response: Reworded see master document

Refer to *Financial Management[REF1032]*.

8. Determine if process called from Change Management **CHANGE MANAGEMENT [PROC1004]** Response: Reworded see master document.

If process called from Change Management, end of activity; Otherwise, goto task #9. **Note: relook at If Response: Reworded see master document**

9. Proceed to Project Execution.

End of activity.

Goto **Project Execution and Control[PROC1017]**.

