

PMP Approval Need this same topic developed for Program Management Plans, with a distinction made (as required) between Division and HQ-level PgMPs. Response: Accepted. Reworded. See master document.

Scope

This process covers how to obtain approval on the Project Management Plan (PMP). What if approval cannot be reached, due to irreconcilable differences between the desires/needs of the customer and the legal/programmatic capabilities of the Corps? Will we always be able to resolve every difference and proceed to project execution? What if the customer wants us to do something contrary to applicable laws, regulations, or public policy? Response: Logic of process dictates that you return to PMP Development if no approval reached.

Policy

ER 5-1-11[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

Responsibility

The Project Manager is responsible for obtaining approval of the PMP by the Project Delivery Team, Deputy for Project Management and the customer. I thought the customer(s) were part of the PDT and not a separate entity. Do you intend that a senior member of the customers' organization approve the PMP? If so, state it accordingly. Be clear and consistent. Response: Reworded. See master document.

In the responsibility section of this process it states that the PDT and others must approve the PMP. Yet, the activity section does not show this as an activity item. (It can be assumed that since the PDT developed the PMP, they approve of it but ALL members did not develop ALL pieces of the PMP. All current and future PDT members should therefore review/approve the whole PMP.) Response: Reworded. See master document.

Distribution

Approval Authority*
Customer*
Project Manager (PM)*

System References

Acronyms and Glossary[REF1001]
Change Management[PROC1004]
Financial Management[REF1032]
PMP Development[PROC1012]
PMP/PgMP Content[REF1018]
Project Execution and Control[PROC1017]

Ownership

The BP/P2 Program Office is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

Activity Preface

This process is performed whenever a draft Project Management Plan (PMP) has been developed in *PMP Development[PROC1012]*, or when a change request is generated from *Change Management[PROC1004]*. Approval of a change request will be by the same authority as the original PMP.

The first step in the PMP approval process is getting the approval of the customer. The customer will have representation on the PDT; however, the PMP approval authority for the customer may not **always** [Response: Sentence deleted in master document.](#) be the PDT member. Should the customer not approve the PMP, *PMP Development[PROC1012]* will be executed to develop and incorporate customer changes. After customer approval, the PMP will be submitted to the appropriate approval authority within USACE. The appropriate approval authority will be as defined in ER 5-1-11. The job title “Approval Authority” refers to the following:

Deputy District Engineer for Programs and Project Management (DPM)

Program Manager (PgM)

Commander

Project Manager (PM)

Higher Headquarters

[“The job title “approval Authority” refers to the following:” DPM, PgM, Commander, PM, Higher HQ”Cumbersome, unclear language. Clarify. Response: Sentence deleted in master document.](#)

Should the appropriate approval authority not approve the PMP, *PMP Development[PROC1012]* will be executed to develop and incorporate changes. If changes are required, customer approval must be re-obtained.

Once PMP approval is obtained, the PM will indicate approval in P2. If this process was called from *Change Management[PROC1004]*, you will return there; otherwise, continue on to *Project Execution and Control[PROC1017]*.

Project Manager (PM)

1. Provide the PMP to the customer. Use electronic distribution where possible, or other means of delivery if necessary. [If PAO is not included in the development of the Communications Plan, coordination on the plan prior to approval must be accomplished. Response: Communications Plan reference document has been revised.](#)

Customer

2. Review and approve the PMP. The process requires that the customer approve the PMP before the Corps. Some customers may want to make sure that there is buy-in by the Corps first. In addition, if approval of the PMP means execution of the PMP, this should be clarified. Response: Reworded. See master document.

Project Manager (PM)

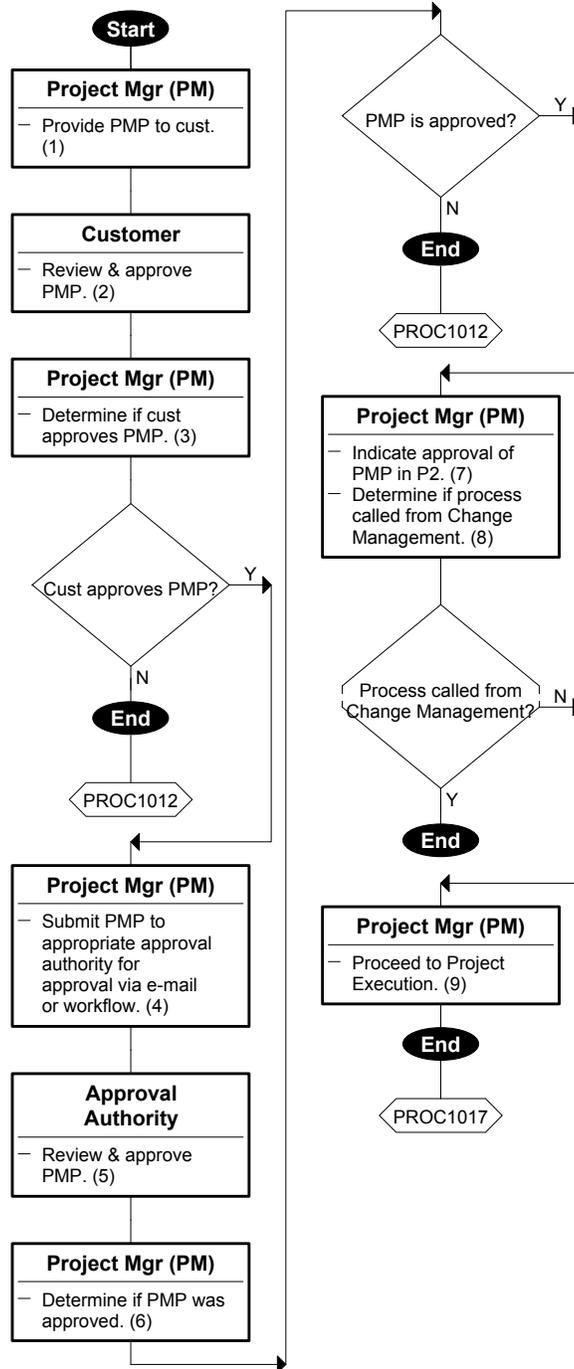
3. Determine if the customer approves the PMP.
If the customer approves the PMP, go to task #4. Otherwise, end of activity; go to PMP Development [PROC1012].
4. Submit the PMP to the appropriate approval authority for approval via e-mail or workflow.
What is 'workflow' in this context? Response: Sentence deleted in master document.

Approval Authority

5. Review and approve the PMP. Should approval of the PMP be a PRB function? Gets buy-in from resource providers, DPM, and other technical/functional chiefs at the same time. Customer may or may not be in the PRB. Response: Sentence deleted in master document.

Project Manager (PM)

6. Determine if the PMP was approved.
If the PMP is approved, go to task #7. Otherwise, end of activity; go to PMP Development [PROC1012].
 7. Indicate approval of PMP in P2. After the PMP is approved and baselined, PR&Cs can be created in CEFMS Response: Accepted. via the system interface. Refer to Financial Management[REF1032].
 8. Determine if process called from Change Management. Unclear what "Determine if process called from Change Management" means and why it would be the end of activity. Response: Rejected. Consistent with language in other processes. Asking you to determine if you came to this process from the Change Management process.
If process called from Change Management, end of activity; Otherwise, go to task #9.
 9. Proceed to Project Execution.
- End of activity.**
- Go to Project Execution and Control[PROC1017].**



PMP Approval Flowchart