
HNC

HNC reviewed the Draft PMBP Manual corporately. The review was completed by principals as listed and their staffs:

COL Spear, CEHNC-DE
LTC Gerald Torrence, CEHNC-DD
Mike Rogers, CEHNC-DC
Ron Lein, CEHNC-ED
Jim Cox, CEHNC-CD
John Matthews, CEHNC-MD
Mirko Rakigjija, CEHNC-IS
Jim Reynolds, CEHNC-CT
David Douthat, CEHNC-OE
Tom Kenney, CEHNC-MX
Craig Schmauder, CEHNC-OC
Donna Rovere, CEHNC-RM
John Samuelson, CEHNC-IM
Sherry Masters, CEHNC-IR
LTC V. Abdoo, CEHNC-MR

All comments received within HNC were reviewed and discussed. Having the benefit of Sandy Eckley (who was a key player in the development of the manual) as a part of the comment review enabled us to resolve many of our comments internally. Comments deemed appropriate to be forwarded to HQUSACE for consideration are as follows:

2. "Small Business" is only mentioned sparingly on a few pages of the manual. Recommend a separate section be developed and included covering "Small Business Contracting." This section should place the necessary emphasis and importance in this critical area of the Corps business. **Response: The requirements should be covered by local SOPs with specific goals established annually. The interface to the business process is thru "Project Delivery Acquisition Strategy" and "Advanced Acquisition Strategy".**
4. Recommend that a section be added entitled "Measures of Success" which will include customer satisfaction as well as other appropriate metrics. **Response: BP team will review and respond.**

5. With a measure of risk involved in all projects, recommend the Safety Office be automatically included on the Project Delivery Team per the requirements of AR 385-10, Army Safety Program. **Response: BP team will review and respond.**

7. Manual names positions and boards, but does not define their roles, i.e., Outreach Coordinator, Business Management Office, P2 Systems Administrator, and Advanced Acquisition Planning Board. A general definition given in the beginning would be very useful. **Response: Has been included in glossary or deleted from processes.**

8. General comment - The flowcharts provided throughout the entire manual greatly increase the usefulness of this document. **Response: Thank you.**