

SPD - PMP/PgMP Approval - PROC2070

Scope

This process covers how to obtain approval on the Project Management Plan (PMP).

Policy

ER 5-1-11, U. S. Army Corps of Engineers Business Process
[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

Responsibility

The Project Manager is responsible for obtaining approval of the PMP in accordance with local **Standard Operating Procedure (SOP) Response: Accept** and recording approval in P2.

The Project Delivery Team (PDT) is responsible for reviewing and endorsing the commitments made in the PMP.

Distribution

Project Review Board (PRB)* Response: Accept, but without *

Project Delivery Team (PDT) *

Project Manager (PM) *

System References

Acronyms and Glossary – REF8000[REF8000]

Change Management – PROC3010[PROC3010]

Financial Management – REF8014[REF8014]

PMP/PgMP Content – REF8005[REF8005]

PMP/PgMP Development – PROC2000[PROC2000]

Project Execution and Control – PROC3000[PROC3000]

Ownership

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

Activity Preface

This process is performed whenever a draft Project Management Plan (PMP) has been developed in *PMP/PgMP Development – PROC2000[PROC2000]*, or when a change request is generated from *Change Management – PROC3010[PROC3010]*. Approval of a change request will be by the same authority as the original PMP.

The first step in the PMP approval process is getting the endorsement of the PDT. Should the PDT not endorse the PMP, *PMP/PgMP Development – PROC2000[PROC2000]* will be executed to develop and incorporate ~~customer~~ Response: Accept changes.

After PDT endorsement, the PMP will be submitted for approval, if required by local SOP. If local SOPs do not require formal approval, the endorsement by the PDT suffices as the PMP approval.

Should the appropriate ~~approval~~ Response: Prefer original wording authority not approve the PMP, *PMP/PgMP Development – PROC2000[PROC2000]* will be executed to develop and incorporate changes.

Once PMP approval is obtained, the PM will indicate approval in P2. If ~~this process is entered you entered this process~~ Response: See reworded master document from *Change Management – PROC3010[PROC3010]*, you will return there; otherwise, continue on to *Project Execution and Control – PROC3000[PROC3000]*.

Project Manager (PM)

1. Provide the PMP to the PDT.

Use electronic distribution where possible, ~~or other means of delivery if necessary~~. Response: Accepted

Project Delivery Team (PDT)

2. Review and endorse the PMP.

~~to~~ document the PDT's commitment to proceed in accordance with this plan or notify the PM that the PMP will not be endorsed. Response: The PM is included in PDT

Project Manager (PM)

3. Determine if the PDT endorses the PMP.

If the PDT endorses the PMP, goto task #4. Otherwise, end of activity; goto *PMP/PgMP Development – PROC2000[PROC2000]*.

4. Submit the PMP for approval, if required by local SOP.

PMP Approving Officials Response: Reject – Approval is per local SOP

5. Approve the PMP.

~~5. Determine if the PMP was approved.~~

If local SOP does not require formal approval, the endorsement by the PDT suffices as the PMP approval.

If the PMP is approved, goto task #6. Otherwise, end of activity; goto PMP/PgMP Development – PROC2000/PROC2000.

Project Manager

6. Indicate approval of PMP in P2.

After the PMP is approved and baselined, PR&Cs can be created via the **P2-CEFMS system** Response: Will refine in later navigation documents interface. Refer to Financial Management – REF8014/REF8014.

7. Determine if you entered this process from Change Management.

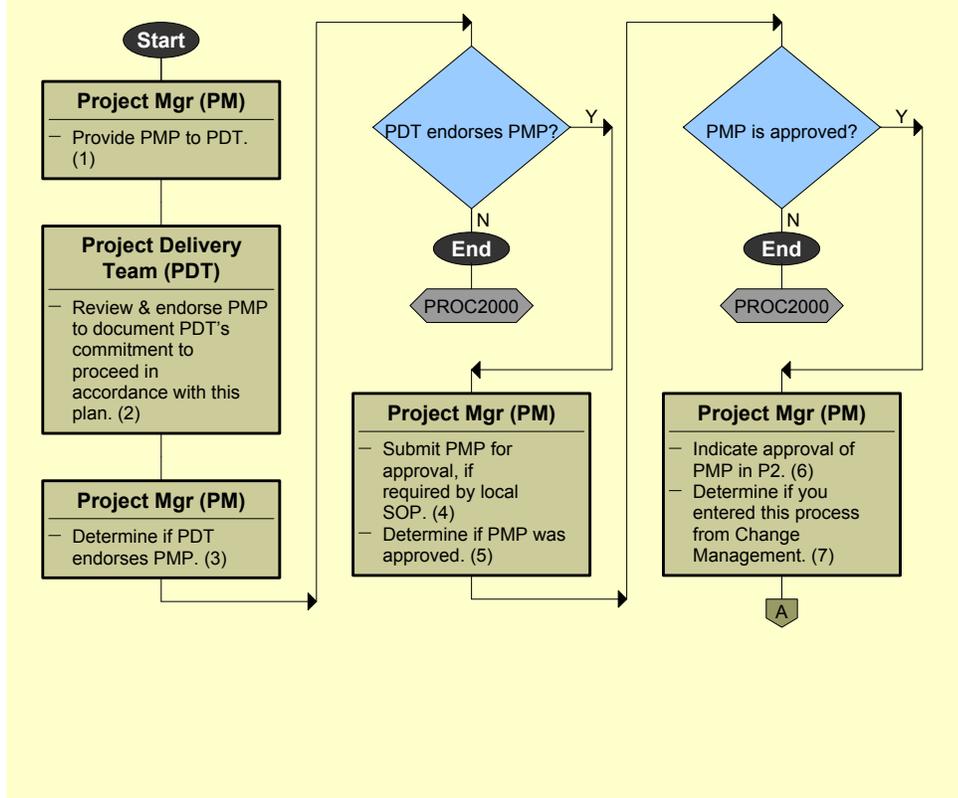
If you entered this process from Change Management, end of activity; Otherwise, goto task #8.

8. Proceed to Project Execution.

End of activity.

Goto Project Execution and Control – PROC3000/PROC3000.

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