

# PMP/PgMP Approval - PROC2070

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## Scope

This process covers how to obtain approval on the Project Management Plan (PMP).

## Policy

**ER 5-1-11, U. S. Army Corps of Engineers Business Process**  
[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

## Responsibility

The Project Manager is responsible for obtaining approval of the PMP in accordance with local SOP and recording approval in P2.

The Project Delivery Team (PDT) is responsible for reviewing and endorsing the commitments made in the PMP.

## Distribution

Project Delivery Team (PDT)\*

Project Manager (PM)\*

## System References

Acronyms and Glossary – REF8000[REF8000]

Change Management – PROC3010[PROC3010]

Financial Management – REF8014[REF8014]

PMP/PgMP Content – REF8005[REF8005]

PMP/PgMP Development – PROC2000[PROC2000]

Project Execution and Control – PROC3000[PROC3000]

## Ownership

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

## Activity Preface

This process is performed whenever a draft Project Management Plan (PMP) has been developed in *PMP/PgMP Development – PROC2000[PROC2000]*, or when a change request is generated from *Change Management – PROC3010[PROC3010]*. Approval of a change request will be by the same authority as the original PMP.

The first step in the PMP approval process is getting the endorsement of the PDT. Should the PDT not endorse the PMP, *PMP/PgMP Development – PROC2000[PROC2000]* will be executed to develop and incorporate customer changes.

After PDT endorsement, the PMP will be submitted for approval, if required by local SOP. If local SOPs do not require formal approval, the endorsement by the PDT suffices as the PMP approval.

Should the appropriate approval authority not approve the PMP, *PMP/PgMP Development – PROC2000[PROC2000]* will be executed to develop and incorporate changes.

Once PMP approval is obtained, the PM will indicate approval in P2. If you entered this process from *Change Management – PROC3010[PROC3010]*, you will return there; otherwise, continue on to *Project Execution and Control – PROC3000[PROC3000]*.

### Project Manager (PM)

1. Provide the PMP to the PDT.

Use electronic distribution where possible, or other means of delivery if necessary.

### Project Delivery Team (PDT)

2. Review and endorse the PMP to document the PDT's commitment to proceed in accordance with this plan.

### Project Manager (PM)

3. Determine if the PDT endorses the PMP.

**If the PDT endorses the PMP, goto task #4. Otherwise, end of activity; goto *PMP/PgMP Development – PROC2000[PROC2000]*.**

4. Submit the PMP for approval, if required by local SOP.
5. Determine if the PMP was approved.

If local SOP does not require formal approval, the endorsement by the PDT suffices as the PMP approval.

2.

Having a formal approval process of a PMP is a very good thing, however, this process allows for the PMP to be approved only by the PDT if local SOPs allow. Since the development of the PMP is a critical step towards successful project execution I am amazed that a more robust approval process isn't required. Every District/Center should be requires to form a PMP review board at which the PM and PDT present and defend their PMP to a panel of subject matter experts who have had no involvement in the development of the PMP. This type of system would improve the quality of the PMP and ensure the proper scoping of the project. Response: ER5-1-11 has empowered the PDT.

**If the PMP is approved, goto task #6. Otherwise, end of activity; goto PMP/PgMP Development – PROC2000/PROC2000.**

6. Indicate approval of PMP in P2.

After the PMP is approved and baselined, PR&Cs can be created via the system interface. Refer to Financial Management – REF8014/REF8014.

7. Determine if you entered this process from Change Management.

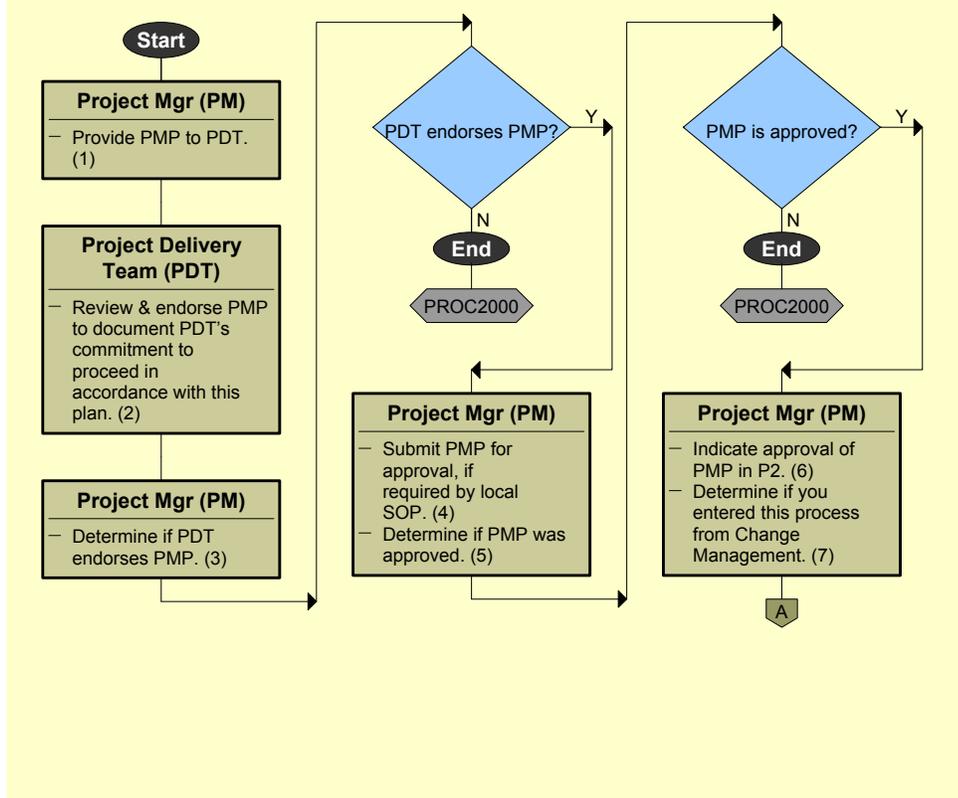
**If you entered this process from Change Management, end of activity; Otherwise, goto task #8.**

8. Proceed to Project Execution.

**End of activity.**

**Goto Project Execution and Control – PROC3000/PROC3000.**

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