

Formerly Used Defense Sites (FUDS) Planning, Programming, Budgeting, Executing, and Reporting Process – PROC7200

Scope

This process defines procedures within USACE for development of the FUDS program for environmental restoration projects funded with ER-FUDS account under the Defense Environmental Restoration Program (DERP). **It also includes many actors outside of USACE.** Policy

AR 1-1, Planning, Programming, Budgeting, and Execution System

[\[http://www.usapa.army.mil/pdffiles/r1_1.pdf\]](http://www.usapa.army.mil/pdffiles/r1_1.pdf)

EC 200-3-7 (soon to be ER 200-3-1), FUDS Program Manual, Chapter 6

AR 200-1, The Army Environmental Program (??)

ER 5-1-11, US Army Corps of Engineers Business Process

[\[http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf\]](http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf)

Management Guidance for the Defense Environmental Restoration Program, ODUSD (I&E).

Responsibility

The HQ (CEMP-RF) is responsible for

- Planning, programming, and budgeting (PPB) based on DOD/DA instructions
- Preparing Program Objective Memorandum (POM), Budget Estimate Submission (BES), and President's Budget from the official Life Cycle Plan (LCP) in the FUDSMIS **Define**
- Issuing program development instruction to **MSCs** for the Life Cycle Plan (LCP) and Annual Work Plan (AWP) updates
- Issuing the approved Annual Work Plan (AWP) for execution;
- **Establishing ER-FUDS account for each MSC**
- **Issuing Funding Authorization Documents (FAD) to districts based on MSC's Funding Distribution Documents (FDD)**
- **Preparing input to Annual Report to Congress (ARC)**

The **MSC** Program Manager is responsible for

- Establishing LCP and AWP in the FUDSMIS based on HQ's program guidance
- Providing execution guidance to Districts
- Managing ER-FUDS account and distributing funds via FDD based on the approved AWP

The District Project Manager is responsible for

- Executing projects in the approved AWP
- Maintaining and updating LCP and AWP in the FUDSMIS per the program guidance
- Inputting to HQ's preparation of ARC

System References

FUDS Planning, Programming, Budgeting and Execution Systems (PPBES)- REF8019
[REF8019]

Environmental Program Specific Information – REF8012

Distribution

Congress*

Department of Defense (DOD)*

Department of Defense (DOD)/Office of Management & Budget (OMB)*

Department of the Army (DA)*

District Project Manager*

MSC Program Manager*

District Program Manager

HQ **USACE Program Manager**

HQUSACE RESOURCE MANAGEMENT*

President of the United States*

Ownership

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary and that it reflects actual practice.

Activity Preface

A project must be planned, programmed, and budgeted through a six-year PPB cycle prior to its execution. The following is a linear sequence of activities for a FY program (e.g. FY04 program) from program inception through its execution spanning multiple years. All of these activities, however, occur in a given year affecting several FY programs (Refer to FUDS Planning, Programming Budgeting and Execution System [REF8019] for additional information on PPBES Yearly Events). For example, during FY02, while executing FY02 program, you are also working on **President's Budget** (FY03 program), POM (FY04-FY09), BES (FY04-FY05), and ARC (execution results for FY01 program). For further detailed process information, please consult FUDS Program Manual, Chapter 6.

Department of Defense (DOD)

1. Issue Defense Planning Guidance (DPG) and POM Preparation Instructions (PPI) through DA.

HQUSACE Program Manager

2. Determine each **MSC's** funding constraints for six POM years (POM distribution) based on DPG and PPI, and record the result in the FUDSMIS.
3. Issue Program Development Instruction (PDI).

MSC Program Manager

4. Determine each district's funding constraints for six POM years based on HQ's POM distribution and PDI, and record it in the FUDSMIS.
5. Forward HQ's PDI with supplemental instructions if any.

District Program Manager

6. Update the LCP in **coordination with the project manager** the FUDSMIS based on the PDI to reflect the funding constraints for six POM years.
7. assign district priority to each active project in the LCP.

MSC Program Manager

7. Establish **MSC**-wide LCP in the FUDSMIS and assign **MSC** priority to each active project listed in the LCP.

HQUSACE Program Manager

8. Assemble the Corps-wide official LCP in the FUDSMIS.
 - LCP data will be pushed from FUDSMIS to P2.
9. Prepare POM exhibits per the PPI from the official LCP **in the FUDSMIS** and submit them to DOD through DA.

Department of Defense (DOD)

10. Review all services' POM.
11. Publish Program Decision Memorandum (PDM) – a baseline for developing BES and **President's Budget**.

HQUSACE Program Manager

12. Issue Budget Development Instruction (BDI) (if necessary, with adjustments to each **MSC**'s funding constraints for six POM years in the FUDSMIS).

MSC Program Manager

13. Forward BDI (if necessary, with adjustments to each District's funding constraints for six POM years in the FUDSMIS).

District Program Manager

14. Adjust the LCP in **coordination with the project manager** the FUDSMIS per the BDI (with adjustment to district priority as necessary).

MSC Program Manager

15. Establish **MSC**-wide LCP in the FUDSMIS (with adjustment to **MSC** priority as necessary)

HQUSACE Program Manager

16. Assemble the Corps-wide official LCP **in the FUDSMIS**.
17. Prepare BES per the PDM from the official LCP **in the FUDSMIS** and submit it to DOD through DA.

Department of Defense (DOD)

18. Review all services' BES.

19. Publish Program Budget Decision (PBD)

HQUSACE Program Manager

20. Adjust the official LCP in the FUDSMIS based on PBD.

- Updated official LCP data will be pushed from FUDSMIS to P2.

21. Prepare **President's Budget** per the PBD and submit it to DOD through DA (actually this is an update of BES ... the first year (BY) program of BES is **President's Budget**).

Department of Defense (DOD)/Office of Management & Budget (OMB), HQUSACE Program Manager

22. Prepare **President's Budget** for President's signature (DOD/OMB).

- **President's Budget** will be submitted to Congress in February

HQUSACE Program Manager

23. Instruct Districts via **MSCs** to schedule quarterly obligation plan of the **President's Budget** and adjust the LCP (CEMP-RF).

If you are responsible for duties of **MSC Program Manager**, goto task #24.

If you are responsible for duties of **District Project Manager**, goto task #25.

If you are responsible for duties of **Congress**, goto task #26.

MSC Program Manager

25. Perform quality assurance of the preliminary AWP.

District Project Manager

24. Schedule quarterly obligation plan of the **PRESIDENT'S BUDGET** in the FUDSMIS (preliminary AWP).

Congress

26. Act on the **PRESIDENT'S BUDGET**; authorize and appropriate; send Appropriations Bill to the President.

President of the United States

27. Sign the Bills.

HQUSACE Program Manager

28. Finalize the AWP and submit it to DA for approval.

Department of the Army (DA)

29. Approve the AWP for execution (this becomes the official CFY AWP).

HQUSACE Program Manager, HQUSACE RESOURCE MANAGEMENT

30. Issue the approved CFY AWP in the FUDSMIS for execution (CEMP-RF).

- Projects in the approved CFY AWP will be available in P2 for districts' further action ... that is, to decompose into the appropriate WBS and activities.

31. Establish each MSC's CFY account per the approved CFY AWP (CERM-B).

MSC Program Manager

32. Instruct districts that the approved CFY AWP is available in P2 for execution.

33. Submit FDD(define) to HQUSACE RESOURCE MANAGEMENTHQUSACE Resource Management for projects listed in the approved CFY AWP.

HQUSACE RESOURCE MANAGEMENT

34. Issue FAD to districts per the FDD from MSCs.

District Project Manager

35. Execute projects in the approved CFY AWP upon receipt of FAD from HQ.

- Refer to *[Project Execution and Control – PROC3000 \[PROC3000\] \(When to we accept the work?\)](#)*
- Actual obligations and expenditures will be pushed from P2 to FUDSMIS.

HQUSACE Program Manager

36. Issue ARC(define) preparation instructions (if necessary, with adjustments to each MSC's funding constraints for six POM years).

District Project Manager

37. Update the LCP and other required data for the progress reports in the FUDSMIS per the ARC preparation instructions.

MSC Program Manager

38. Perform QA on the LCP and ARC related data in the FUDSMIS.

HQUSACE Program Manager

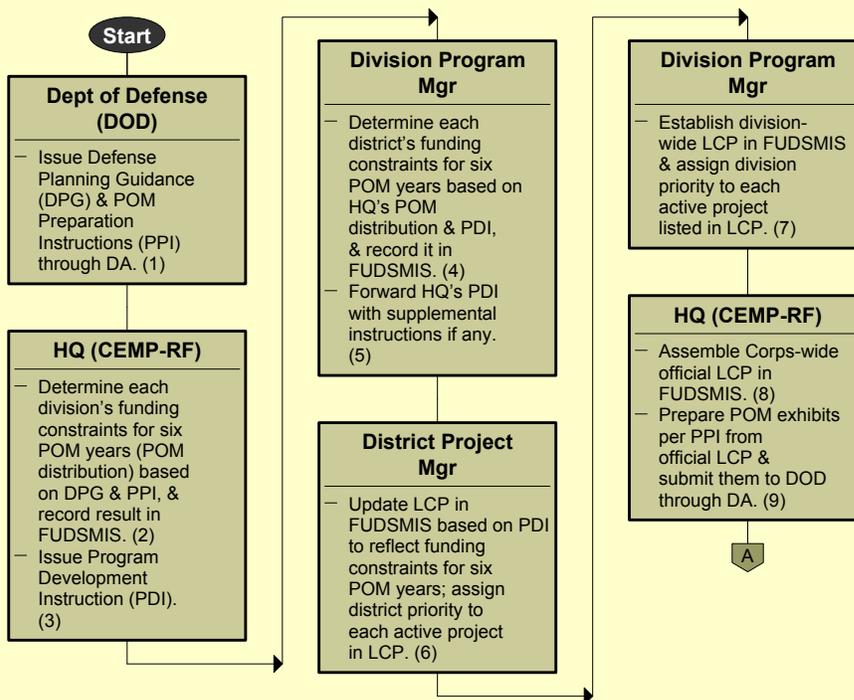
39. Establish the official LCP in the FUDSMIS; prepare data input to ARC and submit it to DOD through DA.

Department of Defense (DOD)

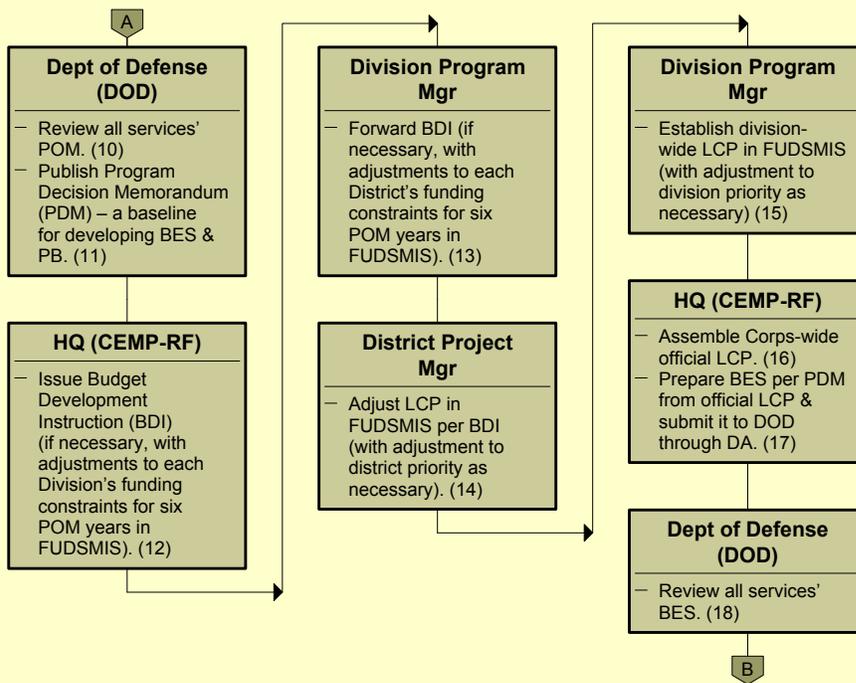
40. Prepare the ARC and submit it to Congress.

End of activity.

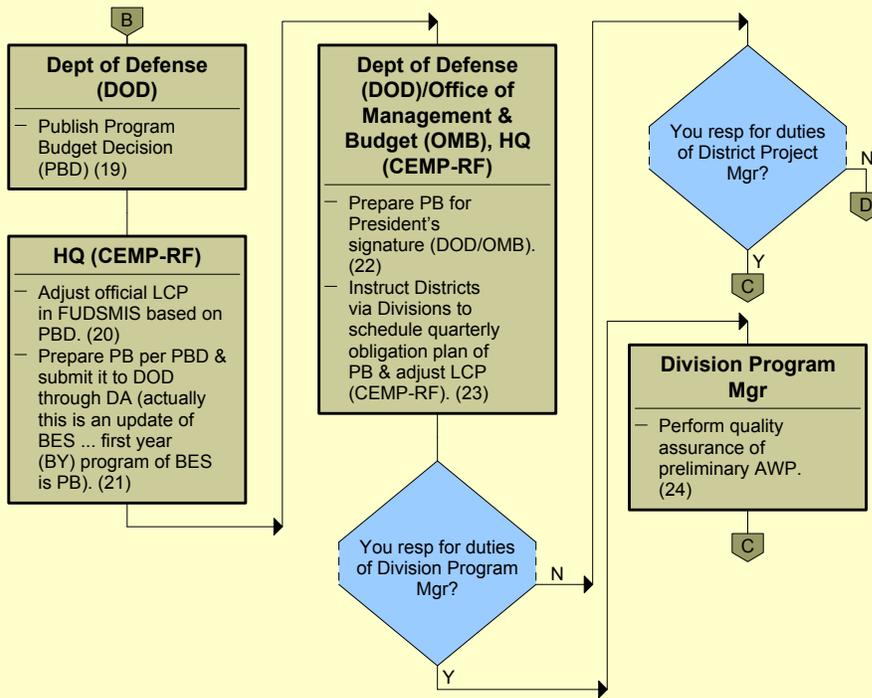
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