

Civil Works Program and Budget Cycle - Continuing Resolution Authority and Allotment - PROC7050

NAME CHANGE: CWP & BC - Allotment and Execution

Scope

This process provides guidance for **Continuing Resolution Authority (CRA) and allotment of funds per appropriation acts. Guidance is also provided for** completing fact sheets, and preparing, reviewing, approving, and monitoring of 2101 baseline budget type.

Policy

EC 11-2-18x, Army Programs - Corps of Engineers Civil Works Direct Program - Program Development Guidance [<http://www.usace.army.mil/inet/usace-docs/eng-circulars/ec-cw.html>]

(Note: The EC increases by one number each fiscal year. The EC includes a list of all applicable public laws, Executive orders, Army regulations, Engineer Regulations, Engineer Pamphlets, Engineer Manuals, and other policy guidance relevant to the budget year under development.)

ER 5-1-11, U. S. Army Corps of Engineers Business Process
[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

ER 11-2-201, Civil Works Activities – Funding, Work Allowances, and Reprogramming
[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er11-2-201/entire.pdf>]

EP 1165-2-1 Digest of Water Resources Policies and Authorities

ER 11-2-220, Civil Works Activities – General Investigations

ER 11-2-240, Civil Works Activities – Construction, General

Responsibility

The Program Manager (PgM) is responsible for

- Integrating and developing the Civil Works annual budget request
- Preparing budget testimony
- Interfacing with Congressional committees
- Providing program/project management policy and guidance
- Monitoring program management and performance

The Headquarters (HQUSACE) Resource Management is responsible for

- Issuing Continuing Resolution Authority (CRA) guidance to MSC's and Districts
- Generating and distributing Funding Authorization Documents (FADS)

The Project Review Board (PRB) is responsible for reviewing and verifying the fact sheets and 2101 data for accuracy and concurrence.

The Project Manager (PM) is responsible for creating, updating and maintaining schedule/resource data consistent with guidance provided by HQUSACE.

The Program Budget Advisory Committee (PBAC) is responsible for verifying the budget data against the District Operating Budget.

System References

CEMRS Home Page[\[http://www.usace.army.mil/inet/functions/rm/manpower/requirements/\]](http://www.usace.army.mil/inet/functions/rm/manpower/requirements/)

Civil Works O&M Automated Budget System (ABS) Home Page[\[http://www.cecer.army.mil/abs/default.asp\]](http://www.cecer.army.mil/abs/default.asp)

PRISM User's Manual [\[http://www.hq.usace.army.mil/cecw/ba/PRISM/PRISM.htm\]](http://www.hq.usace.army.mil/cecw/ba/PRISM/PRISM.htm)

Civil Works Program and Budget Cycle – PROC7000[\[PROC7000\]](#)

Civil Works Program and Budget Cycle – President's Budget and OMB Submission – PROC7010[\[PROC7010\]](#)

Civil Works Program and Budget Cycle – Submission of President's Budget to Congress – PROC7020[\[PROC7020\]](#)

Civil Works Program and Budget Cycle – Capability Budget Development – PROC7030[\[PROC7030\]](#)

Civil Works Program and Budget Cycle - Defense of President's Budget – PROC7040[\[PROC7040\]](#)

Operating Budget – PROC6001[\[PROC6001\]](#)

PMP/PgMP Content – REF8005[\[REF8005\]](#)

Project Execution and Control – PROC3000[\[PROC3000\]](#)

Receipt of Funds – PROC1040[\[PROC1040\]](#)

Resource Estimate Development – PROC2040[\[PROC2040\]](#)

Civil Works Program Specific Information – REF8010[\[REF8010\]](#)

Distribution

District Program Manager (PgM)*

Headquarters (HQUSACE) Program Manager (PgM)*

Headquarters (HQUSACE) Resource Management (RM)*

Major Subordinate Command (MSC) Program Manager (PgM)*

Program Budget Advisory Committee (PBAC)*

Project Manager (PM)*

Project Review Board (PRB)*

Ownership

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

Activity Preface

This process runs concurrently with the PDT processes. The level of detail defined in *PMP/PgMP Content – REF8005[REF8005]* will provide guidance for such items as activity/resource estimate development. *Receipt of Funds – PROC1040[PROC1040]* will involve the work allowance as well as the Continuing Resolution Authority (CRA). A verification with the *Operating Budget – PROC6001[PROC6001]* is done once funds are received. Complete the program and budget cycle by continuing with the *Project Execution and Control – PROC3000[PROC3000]* process.

Headquarters (HQUSACE) Program Manager (PgM), Major Subordinate Command (MSC) Program Manager (PgM), District Program Manager (PgM)

1. Monitor House and Senate markups and bills.
 - Conference Committee addresses differences between House and Senate bills.

If President signs appropriations bill before beginning of FY, goto task #8. Otherwise, goto task #2.

Headquarters (HQUSACE) Resource Management (RM)

2. Issue Continuing Resolution Authority (CRA) guidance to MSCs and Districts.

District Program Manager (PgM)

3. Review budget year program in accordance with CRA guidance.

District Program Manager (PgM), Project Manager (PM)

4. Review projects for impact to execution.

District Program Manager (PgM)

5. Inform MSC of CRA funding requirements in coordination with RM.

Major Subordinate Command (MSC) Program Manager (PgM)

6. Provide CRA funding requirements to HQUSACE.

Headquarters (HQUSACE) Program Manager (PgM)

7. Release guidance for spending in accordance with CRA.

If President signs appropriations bill before end of CRA period, goto task #8. Otherwise, goto task #2.

8. Release initial work allowance information.

If funds and/or guidance are - required for Congressional Adds or other projects, goto task #9. Otherwise, goto task #15.

District Program Manager (PgM)

9. Request funds **and/or guidance** for **ongoing** Congressional Adds.

10. Complete online fact sheets, in coordination with PM, for **new** Congressional Adds and other projects as required.

Project Review Board (PRB)

11. Review and approve fact sheets.

If fact sheets approved, goto task #12. Otherwise, goto task #10.

District Program Manager (PgM)

12. Notify MSC and HQUSACE when fact sheets are completed.

Major Subordinate Command (MSC) Program Manager (PgM), District Program Manager (PgM)

13. Schedule and Hold VTC if needed.

Headquarters (HQUSACE) Program Manager (PgM)

14. Issue final fact sheets to MSC and District.

15. Review and approve initial work allowance requests for all projects in Oracle Projects .

16. Distribute work allowances to MSCs, Districts **and HQUSACE RM** via Oracle Workflow.

Headquarters (HQUSACE) Resource Management (RM)

17. Generate Funding Authorization Documents (FADs)

Generation of FADs is dependent on receipt of OMB allotment.

18. Distribute FADs to MSCs and Districts

Project Manager (PM)

Stop and complete Receipt of Funds – PROC1040/PROC1040.

19. Verify project schedule and resourcing in P2 with respect to funds available.
20. Establish 2101 “Baseline” version of the project in P3e.

Stop and complete Project Execution and Control – PROC3000/PROC3000.

Program Budget Advisory Committee (PBAC)

21. Verify Civil Works portion of Operating Budget.

Refer to Operating Budget – PROC6001/PROC6001 .

Program Manager (PgM), Project Manager (PM)

22. Run Fiscal Year Obligation and Expenditure Plan (2101) report.

Project Review Board (PRB)

23. Review and approve Fiscal Year Obligation and Expenditure Plan (2101) report.

If 2101 is approved, goto task #24. Otherwise, goto task #19.

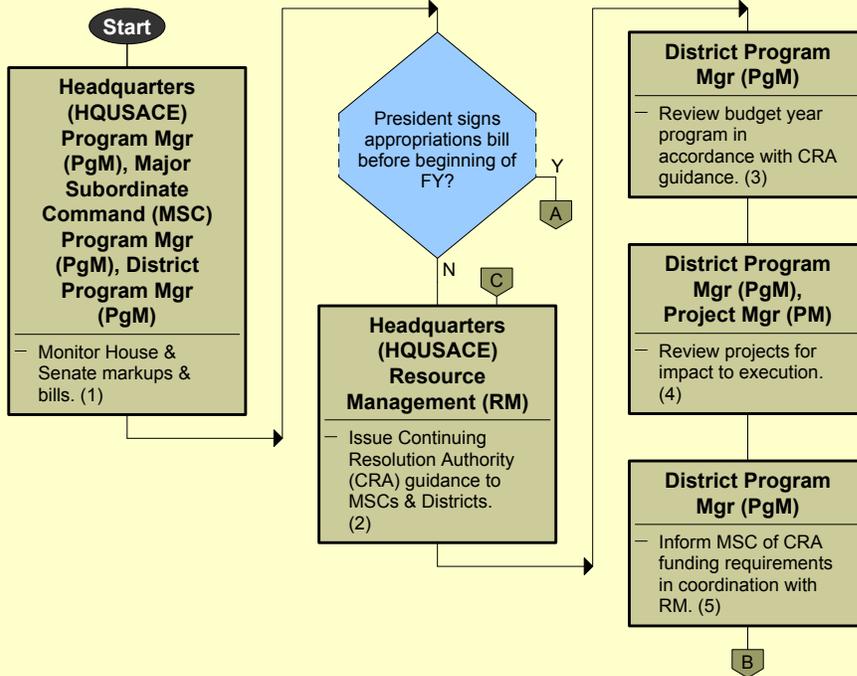
Project Manager (PM)

24. Monitor execution of project obligations and expenditures.

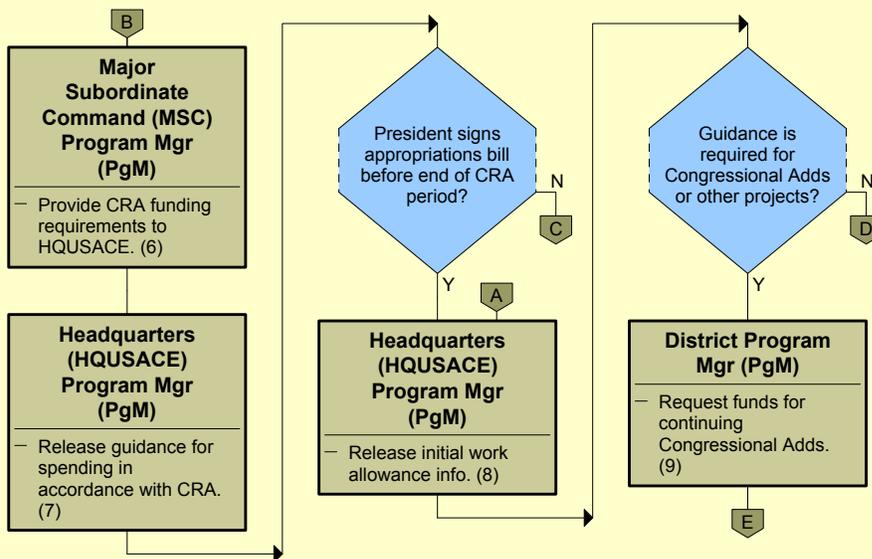
End of activity.

Goto Project Execution and Control – PROC3000/PROC3000.

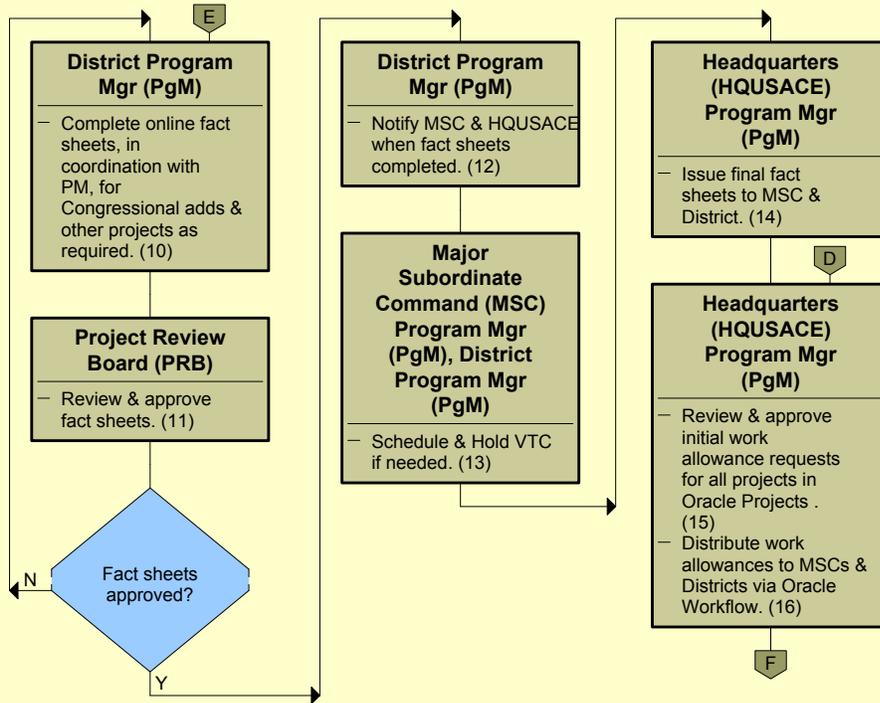
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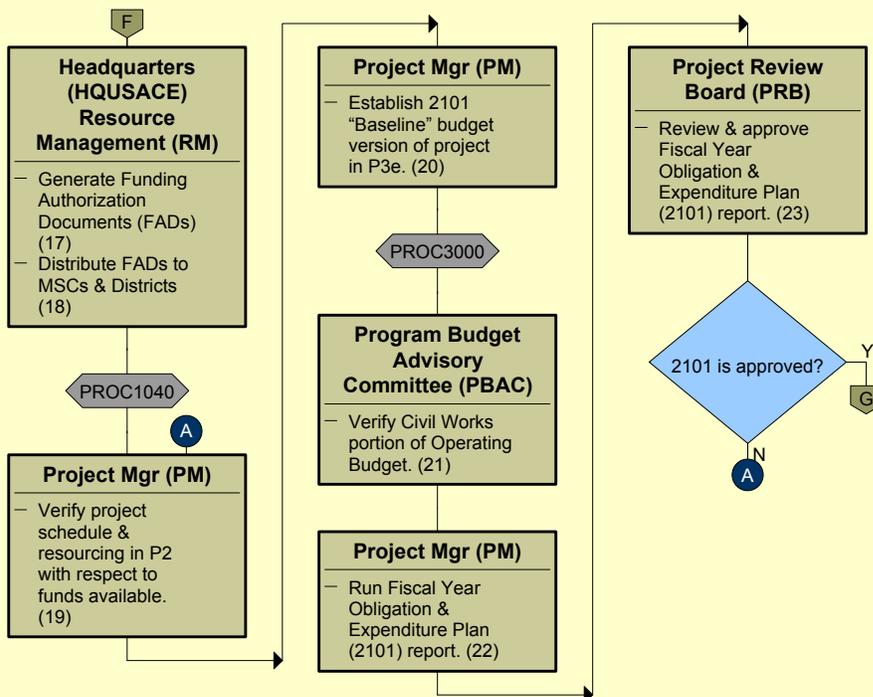
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