

Advanced Acquisition Strategy - PROC2060

Overall Acquisition Strategy

Change Overall Acquisition Plans to OA Strategy

Scope

Acquisition **planning** involves the development of a project strategy (*Project Delivery Acquisition Strategy – PROC2050 [PROC2050]*), District/Center strategy (this process), and a Regional strategy (*Regional Overall Acquisition Strategy – PROC6002[PROC6002].*)

Overall Acquisition Planning is done to:

- **Include the entire spectrum of planning from inception of the project through delivery to the customer.**
- Ensure acquisition tools are available to execute necessary contracting actions in support of Project Delivery Teams
- Provide coordination and decision making at a District level to meet acquisition goals
- Provide oversight of the entire acquisition process

This process covers all contracts – construction, architect-engineer, and service & supply contracts – when they are anticipated to exceed the simplified acquisition threshold.

Policy

AFARS (Army Federal Acquisition Regulation Supplement)

[http://acqnet.saalt.army.mil/library/AFAR/AFARS_OCTOBER_2001_with%20Nov-29-2001-update.pdf]

DFARS (Defense FAR Supplement) [<http://www.acq.osd.mil/dp/dars/dfars.html>]

EFARS (Engineer Federal Acquisition Regulation Supplement)

[<http://www.hq.usace.army.mil/cepr/asp/library/efar.asp>]

ER 5-1-11, U. S. Army Corps of Engineers Business Process

[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

FAR (Federal Acquisition Regulation) [<http://www.arnet.gov/far/>]

Responsibility

The Chief of Contracting Division is responsible for

- Establishing an **Overall** Acquisition Planning Board (**OAPB**)
- Publishing results of the **OAPB** meetings **in the form of an Overall Acquisition Strategy (OAS)**
- Notifying the Project Manager (PM) of any changes to the acquisition plan, to ensure that other project commitments will not be compromised
- **Providing any project -specific recommendations**

The Project Manager (PM) is responsible for

- Coordinating the overall project in connection with acquisition strategy and changes
- Ensuring accurate project acquisition information is maintained in P2
- Coordinating with the Customer
- Serving as the Point of Contact with the **OAPB**

The **Overall** Acquisition Planning Board (**OAPB**) is responsible for

- Providing coordination and oversight of the acquisition strategy process
- Reviewing goals for meeting acquisition targets set at MSCs

The Commander is responsible for addressing unresolved customer concerns.

The Contracting Officer is responsible for

- Documenting and approving changes to individual project acquisition strategies
- Notifying PDT of acquisition decision

Distribution

Overall Acquisition Planning Board (**OAPB**)*

Chief of Contracting Division*

Commander*

Contracting Officer*

Project Delivery Team (PDT)

Project Manager (PM)*

Ownership

The BP/P2 Configuration Management Board is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

System References

[Acronyms and Glossary – REF8000/REF8000/](#)

[PMP/PgMP Content – REF8005/REF8005/](#)

[PMP/PgMP Development – PROC2000/PROC2000/](#)

[Project Delivery Acquisition Strategy – PROC2050/PROC2050/](#)

[Project Execution and Control – PROC3000/PROC3000/](#)

[Regional **Overall** Acquisition Strategy – PROC6002/PROC6002/](#)

Activity Preface

Acquisition planning begins when the need is identified and is required throughout the Project Management Business Process. This process is performed at least semi-annually, **prior to the beginning of each fiscal year and updated in the middle of the fiscal year.** This does not preclude Districts from holding meetings as often as needed. **Examples of special meetings include a request by a PDT member, a change in overall regional Acquisition Strategy, or when major new projects are identified.**

Acquisition planning is the strategy by which the procurement decisions are coordinated and integrated to manage the execution of projects using data from P2 entered during the [Project Delivery Acquisition Strategy – PROC2050/PROC2050/](#). This review will provide a flexible and effective look at contract needs, such as market research, types, methods, capacity, customer preferences, and the ability of small business firms to compete for contracts. This review will identify the optimal procurement method. This review informs the Project Delivery Team (PDT), which includes the customer, of challenges and changes prior to contract solicitations. The **Overall** Acquisition Planning Board (**OAPB**) should look at overall results – trends, needs, etc. This process covers the Current Fiscal Year (CFY), and the two years beyond (CFY+1 and CFY+2). This process, in addition to providing adequate District/Center acquisition planning, will also ensure adequate data is available for [Regional **Overall** Acquisition Strategy – PROC6002/PROC6002/](#), initiated for use by the Regional Business Centers via the RMB.

Should this process recommend a change in a project acquisition strategy, and you have an approved PMP, you will go to [Project Execution and Control – PROC3000/PROC3000/](#); if not, you will return to [PMP/PgMP Development – PROC2000/PROC2000/](#).

Chief of Contracting Division

1. Convene meetings of the **Overall** Acquisition Planning Board.

At a minimum, meetings will be held in sufficient time for approval of the **OAP** by 1 October and 1 April of each year.

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2. Chair each meeting.

Chief of Contracting Division, Project Manager (PM)

3. Verify **Overall** Acquisition Plan (**OAP**).

The **Overall** Acquisition Plan (**OAP**), an automated report from P2, will periodically be revised as program or project changes become known (e.g., project design is deferred to the future or cancelled, current working estimate (CWE) vs. programmed amount (PA) becomes critical, project is not authorized or funded for construction, etc.)

Overall Acquisition Planning Board (**OAPB**)

4. Utilize **OAP** reports from P2 to evaluate projects' conformity with SBA 8(a), Hub Zone Set-Aside, or other set-aside small business program and contracting-out percentages.

If change in recommended project acquisition strategy, goto task #6. Otherwise, goto task #5.

5. Prepare & forward project report for CFY, CFY+1, & CFY+2 to appropriate Commander, RMB, and PM.

Refer to Regional **Overall** Acquisition Strategy – PROC6002[PROC6002].

Goto task #1.

Project Manager (PM)

6. Inform customer and **the** remaining members of PDT of recommended acquisition actions.

The customer should be involved from the beginning as a member of the PDT.

7. Solicit comments from the customer and the remaining members of the PDT.

8. Address any concerns, and report to **OAPB**.

If concerns exist, goto task #9. Otherwise, goto task #13.

Overall Acquisition Planning Board (**OAPB**)

9. Review all concerns.

If customer concerns resolved, goto task #12. Otherwise, goto task #10.

10. Advise Commander of unresolved Customer concerns.

Commander

11. Address unresolved customer contracting issues with customer.

Agree with customer concerns, disagree with customer concerns, or refer back to PM for further detail/information.

Contracting Officer

12. Document and approve changes to individual project acquisition strategies.

If Contracting Officer decides to change project acquisition strategy, goto task #13.

Otherwise, goto task #1.

13. Notify PDT of acquisition decision.

Project Manager (PM)

If you have an approved PMP, goto task #14. Otherwise goto task #15.

Once a PMP is approved, the project has moved from the Project Planning Phase to the Project Execution & Control Phase.

14. Refer to Project Execution and Control. **Do we need both a refer to and goto?**

End of activity.

Goto Project Execution and Control – PROC3000/PROC3000.

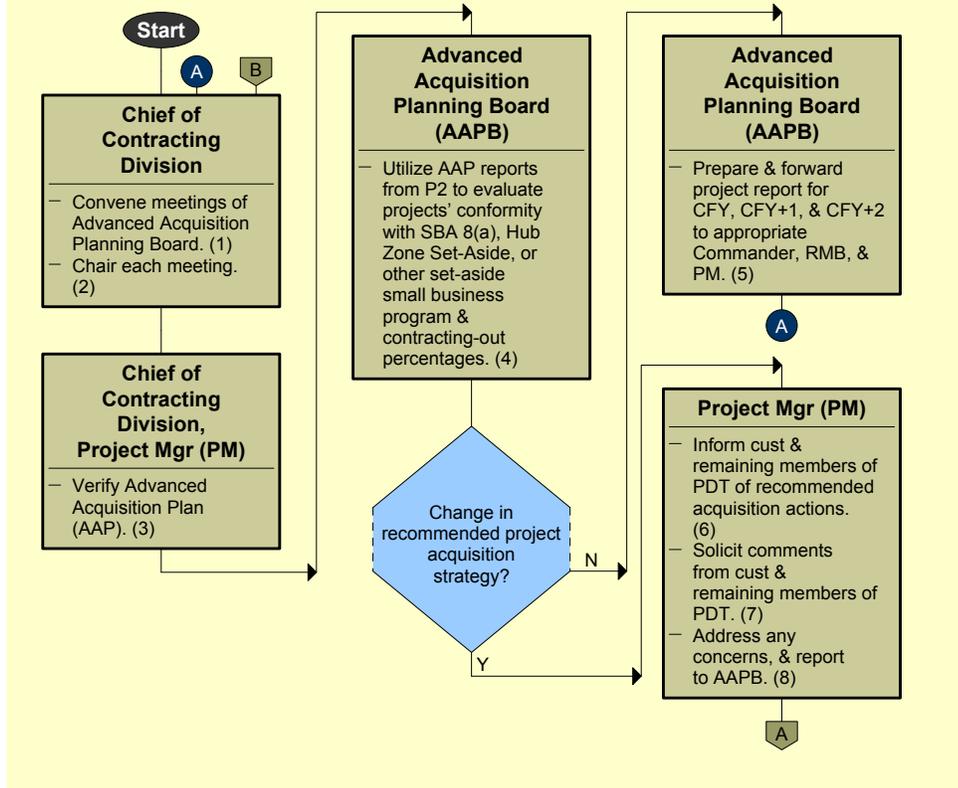
15. Refer to PMP Development. **Do we need both a refer to and goto?**

end of activity.

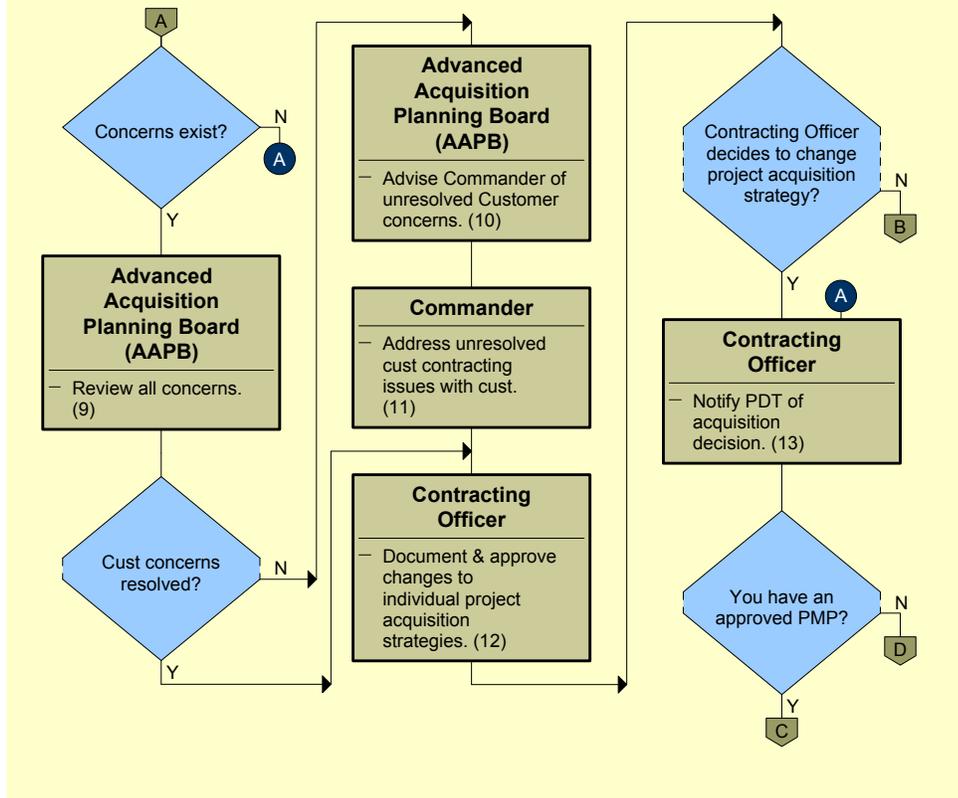
Goto PMP/PgMP Development – PROC2000/PROC2000.

End of activity.

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