

DATA ITEM DESCRIPTIONFORM APPROVAL
OMB NO 0704-0188

1. TITLE Explosives Management Plan

2. IDENTIFICATION NUMBER OT-005-03

3. DESCRIPTION / PURPOSE To provide details of the plan for management of explosives at a specific project site in accordance with applicable regulations.

4. APPROVAL DATE
(YYMMDD)
9902055. OFFICE OF PRIMARY RESPONSIBILITY
CEHNC-OE-CX

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

7. APPLICATION / INTERRELATIONSHIP This Data Item Description contains the instructions for preparing Work Plan chapters describing explosives management for Ordnance and Explosives (OE) projects.

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

9b. AMSC NUMBER

10. PREPARATION INSTRUCTIONS

10.1 Submission: If required by a specific task order, this plan shall be prepared and included in the appropriate chapter of the task order's work plan.

10.2 General: The contractor shall prepare a detailed plan for management of explosives in accordance with FAR 45.5, local and state laws and regulations, ATFP 5400.7, DOD 6055.9-STD, DOT regulations, and AR 190-11.

10.3 Licenses/Permits. At each project site, the contractor shall have, and upon request, make available to any local, state, or federal authority a copy of any license/permit obtained authorizing the contractor to purchase, store, transport, and use explosives.

10.4 Content. The plan shall include:

10.4.1 Acquisition.

10.4.1.1 A description and estimated quantity of explosives to be used.

10.4.1.2 The acquisition source, and a statement addressing whether explosives will be government furnished or purchased from a commercial vendor.

10.4.1.3 If explosives are to be contractor acquired, each explosive item will be identified in the Equipment Plan. This requirement does not apply to firm fixed price (FFP) task orders.

10.4.2 Initial Receipt

10.4.2.1 Procedures for receipt of explosives from an installation ammunition supply activity, commercial vendor, or a previous CEHNC contractor at a site.

10.4.2.2 Procedures for reconciling discrepancies in quantities shipped and quantities received.

10.4.3 Storage.

10.4.3.1 Establishment of explosive storage facilities.

10.4.3.2 Physical security of explosive storage facilities.

10.4.4 Transportation.

10.4.4.1 Procedures for transportation from storage facility to disposal locations at the project site.

10.4.4.2 Requirements for vehicles transporting explosives at the project site.

10.4.5 Receipt Procedures.

10.4.5.1 The contractor shall establish receipt procedures accounting for each item of explosives from initial delivery to the site until the item is expended or the contractor is relieved from accountability by the Contracting Officer.

10.4.5.2 Each individual authorized to receive, issue, transport, and use explosives shall be identified by name and shall assume accountability by signing the receipt documents.

10.4.5.3 The end user of explosives shall certify in writing that the explosives were used for their intended purpose.

10.4.5.4 Procedures for reconciling receipt documents, and proposed intervals.

10.4.6 Inventory.

10.4.6.1 Procedures for physical inventory of explosives in storage facilities.

10.4.6.2 Procedures for reconciling discrepancies resulting from inventories.

10.4.6.3 Inventories of explosives in stock shall be conducted weekly, at a minimum.

10.4.7 Procedures upon discovery of lost, stolen, or unauthorized use of explosives: Proper authorities shall be notified in writing within 24 hours of the event. Immediate telephonic notification to the Contracting Officer, followed up by a written report within 24 hours.

10.4.8 Procedures for return to storage of any daily issued explosives not expended.

10.4.9 Procedures for disposing of any remaining explosives at the end of the contractor's site activities. The contractor shall perform an economic analysis for different alternatives and submit to the Contracting Officer for approval. This requirement does not apply to FFP task orders.

10.5 Forms. The contractor may use corporate designed forms or Department of the Army forms.