



# Chemical Demilitarization

---

## Contract Administration Plan For Construction Contracts (CAP)

### Recommended for Approval By

<Original Signed>                      August  
James M. Cox                                      Date  
Director, Chemical Demilitarization

### Approval:

<Original Signed>                      August  
Harry L. Spear                                      Date  
COL Commanding

Huntsville  
Center

Huntsville,  
AL

---

This document shall be reviewed annually.

REVISION HISTORY			
REV	Description of Change	Author	Effective Date
0	Initial issue	Joel Hoffman	June 1998
1	<p>Chapter 9, <u>Construction Contractor Submittals</u>. Revises paragraph 9.6a. "Submittal Review Procedure", to clarify procedures for Resident Office requests for ED matrix review of Submittals and Shop Drawings.</p> <p>Deletes Exhibit 9*2 CEHND FORM 890 (Revised) "Project Review Sheet", and adds Exhibit 9*2, HNC-CD-TEST FORM DRAFT – 4., "Resident Office Request for Technical Review".</p> <p>Minor changes to update organization names and acronyms.</p> <p>Minor grammar and word changes</p>	Huey L. Mathews/ Eddie Little	August 2000
<u>2</u>	<p><u>I. TABLE OF CONTENTS</u></p> <p><u>a. Alignments</u></p> <p><u>b. Bold prints</u></p> <p><u>c. 7.2.13 – corrected FAR reference</u></p> <p><u>d. Section 4 – deleted reference to FIP requirements</u></p> <p><u>e. 7.7.4 – corrected FAR reference</u></p> <p><u>f. 10.5 – corrected page reference</u></p> <p><u>g. 11.4 – corrected FAR reference</u></p> <p><u>h. List of Figures – deleted all</u></p> <p><u>i. List of Exhibits – removed those not in CAP, added new ones, corrected exhibit numbers, corrected page numbers, corrected titles</u></p> <p><u>II. CHAPTER 1 – INTRODUCTION</u></p> <p><u>a. 1.1a – 1.2d - Huntsville Center and OSC name revisions</u></p> <p><u>b. 1.2b – Chem Demil Directorate organization changes</u></p> <p><u>c. Exhibit 1 &amp; 2 – name change</u></p> <p><u>III. CHAPTER 2 – 5</u></p> <p><u>a. No revisions</u></p> <p><u>IV. CHAPTER 6 – PRECONSTRUCTION ADMINISTRATION</u></p> <p><u>a. Para. 6.3 &amp; 6.7 - Alignment of paragraphs</u></p> <p><u>V. CHAPTER 7 – SECTION 1 – GENERAL</u></p> <p><u>a. Para. 7.1.3.3, 7.1.3.4 – page alignment</u></p>	<u>Eddie Little</u>	<u>August 2001</u>

Formatted: Bullets and Numbering

Deleted: 2¶



- b. Para. 7.1.3.4.c – added unilateral verbage
- c. Exhibit 7-1\*1 – revised paragraphs f. & g.
- d. Exhibit 7-1\*1 – revised pagination, page numbers

VI. CHAPTER 7 – SECTION 2 – CONTRACT CLAUSES

- a. Pages 7-2.3 – 7-2.6 – pagination correction
- b. Page 7-2.7 – deleted extra page number
- c. Exhibit 7-2\*1 – relocated title block

VII. CHAPTER 7 – SECTION 3 – THE MODIFICATION PROCESS

- a. Para. 7.3.3.b, 7.3.6.c, 7.3.8.b, page alignment
- b. Para. 7.3.9 – FAR correction, audit routing through CT to DCAA
- c. Para. 7.3.11 and 7.3.12b - alignment
- d. Exhibit 7-3\*1 – corrected typo's, and relocated legend to same page

VIII. CHAPTER 7 – SECTION 4 – REQUEST FOR PROPOSAL

- a. Para. 7.4.3 – corrected typo

IX. CHAPTER 7 – SECTION 5 – GOVERNMENT ESTIMATES

- a. Para. 7.5.1 – Organization name changes
- b. Para. 7.5.4.n(2) – corrected typo
- c. Exhibit 7-5\*1 (page 7-5.8) corrected over type
- d. Exhibit 7-5\*3 lowered sub title at bottom of page
- e. Exhibit 7-5\*4 (pg. 7-5.17) enlarged print
- f. Exhibit 7-5\*5 (page 7-5.20) added (Cont.) to sub title
- g. Exhibit 7-5\*6 lowered sub title at bottom of page
- h. Exhibit 7-5\*7 lowered sub title at bottom of page
- i. Exhibit 7-5\*7 (pg. 25) added (Cont.) & lowered sub title at bottom of page
- j. Exhibit 7-5\*7 (pg. 26) added (Continued) to sub title at bottom of pg
- k. Exhibit 7-5\*8 (pg. 30) added (Continued) at bottom of page
- l. Exhibit 7-5\*8 (pg. 31) corrected pagination
- m. Exhibit 7-5\*8 (pg. 32) corrected pagination
- n. Exhibit 7-5\*8 (pg. 33) corrected pagination
- o. Exhibit 7-5\*8 (pg. 34) corrected pagination
- p. Exhibit 7-5\*8 (pg. 35) corrected pagination
- q. Exhibit 7-5\*8 (pg. 36) corrected pagination
- r. Exhibit 7-5\*9 (pg. 37) revised Gov't. Estimate Approval Authority Chart

Formatted: Bullets and Numbering

Formatted: Bullets and Numbering

Formatted: Bullets and Numbering

Formatted: Spanish (Mexico)

Formatted: Bullets and Numbering

Deleted: 29

X. CHAPTER 7 – SECTION 6 – UCM/NTP/SOW

- a. Section 6 and all Exhibits 7-6\*1/A-1 – Exhibit 7-6\*3; corrected all page numbers for entire chapter and pagination.
- b. Exhibit 7-6\*1/A-2, added (UCM) to subtitle
- c. Exhibit 7-6\*1/A-3, added (UCM) to subtitle
- d. Exhibit 7-6\*1/A-4, expanded paragraphs 4 & 5
- e. Exhibit 7-6\*1/B-1, Added Interim Payment Modification to Subject line of MFR.
- f. Exhibit 7-6\*1/B-2, added (UCM) to subtitle
- g. Exhibit 7-6\*1/B-3, added (UCM) to subtitle
- h. Exhibit 7-6\*1/B-4, expanded paragraphs 4 & 5
- i. Exhibit 7-6\*1/C-1, expanded paragraph 5.
- j. Exhibit 7-6\*1/C-4 – Corrected title from next page, and expanded paragraphs 4 & 5.
- k. Exhibit 7-6\*1/D-1 – deleted title information to previous page
- l. Exhibit 7-6\*1/D-2 – deleted title information to previous page
- m. Exhibit 7-6\*1/F-2 – added sub title at bottom of page

← Formatted: Bullets and Numbering

XI. CHAPTER 7 – SECTION 7 – CONTRACTOR COST/PRICING DATA

- a. Pages 7-7.1 – 7-7.7 – revised page sizes
- b. Exhibit 7-7\*1 – relocated subtitle to bottom
- c. Exhibit 7-7\*2, (pg. 17) corrected pagination
- d. Exhibit 7-7\*4 (pg. 19) corrected pagination
- e. Exhibit 7-7\*4 (pg 20 – 21) corrected paragraph indents

← Formatted: Bullets and Numbering

XII. CHAPTER 7 – SECTION 11, SF30, MODIFICATION

- a. Para. 7.11.1b – changed IOC reference to OSC
- b. Pages 7-11.1 – 11.7 - pagination
- c. Pages 7-11, 8,10,11,12,13 – added or moved subtitles at bottom of exhibits.

XIII. CHAPTER 7 – SECTION 12 – GUIDELINES FOR MOF'S

- a. Para. 7.12.5 – revised exhibit reference number to 7-15\*2

← Formatted: Bullets and Numbering

XIV. CHAPTER 7 – SECTION 13 – BONDS

- a. Page 8 – 9 corrected pagination
- b. Exhibit 7-13\*4 – corrected exhibit number and title
- c. Exhibit 7-13\*6, pg 12 – added exhibit # at bottom of page

← Formatted: Bullets and Numbering

Deleted: 2¶

▼

d. Exhibit 7-13\*6, pg 13 – added (continued) to sub title

e. Exhibit 7-13\*7, pg 16, 18, 22 - corrected pagination

XV. CHAPTER 7 – SECTION 16 – CLAIMS AND DISPUTES

a. Page 1 – 7, pagination, numerous IOC to OSC, CD-CA to CD-TS-CA revisions

b. Exhibit 7-16\*1, page 8, pagination

c. Exhibit 7-16\*1, page 9, 10, 11, page lengths & pagination

d. Exhibit 7-16\*3, pages 13 – 15, page lengths & pagination

XVI. CHAPTER 7 – SECTION 17 – REQUEST FOR EQUITABLE ADJUSTMENTS PROCEDURES

XVII. CHAPTER 8 – PROGRESS PAYMENTS

a. page 8-1 – moved start of paragraph 8.4 from pg 2 to pg 1

b. page 8-3 – moved start of paragraph 8.4.e(1) from pg 4 to pg 3

c. page 8-3 – para 8.4.c.(2) – removed date

d. page 8-4 – para 8.4.f.(1) – corrected spelling from paper to proper

e. page 8-4 – moved start of sentence 8.4.f.(5) from pg 5 to pg 4

f. page 8-5 – para. 8.4.i.(3) deleted 3<sup>rd</sup> sentence

g. page 8-5 – moved start of sentence 8.4.i.(4)(a) from pg 6 to 5

h. page 8-6 and 8-7 – para 8.8.a. corrected alignment of sentences

i. page 8-9 – para 8.11.b. moved start of para. From pg 8 to pg 9

j. page 8-9 – para. 8.14 deleted last sentence for sending PPA to CD

k. page 8-9 – para. 8.14.a. replace “Finance and Accounting Office” with Designated Payment Office.

l. Page 8-10, 11 – para 8.14.f. – revised number of copies of progress payment forms to be sent to HNC.

m. Page 8-11, 12 – moved start of para. 8.15.(d).2 from pg 11 to pg 12.

n. Page 8-12, para. 8.16a – changed from “Construction” to “Chemical” Directorate

o. Page 12, 13 – moved start of para. 8.16.b. from pg 12 to pg 13.

p. Page 13, 14 – moved start of para. 8.17c.2 second sentence from pg 13 to pg 14.

q. Page 14 – para. 8.17c.(3), 3<sup>rd</sup> sentence – insert the word “subcontractor” between “contractor of a ... and .... Nonpayment

Formatted: Bullets and Numbering

Formatted: Bullets and Numbering

Formatted: Bullets and Numbering

Deleted: 29



	<u>f. Corrected references from UCA to UCM</u> <u>g. Misc. revisions to match Index references</u>		
--	---	--	--

Deleted: 29