



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HUNTSVILLE CENTER, CORPS OF ENGINEERS
P.O. BOX 1600
HUNTSVILLE, ALABAMA 35807-4301

CEHNC-DE (5-4a)

16 January 2003

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: The Project Management Business Process (PMBP) Manual Training and Implementation of P2 for HNC

1. The Engineer Regulation 5-1-11, U.S. Army Corps of Engineers Business Process, dated 17 August 2001, initiated a new doctrine for project delivery of all work undertaken within the Corps. In the months following, Headquarters USACE empowered a team to develop standard business processes that would enable product delivery teams to manage project delivery efficiently, effectively, and consistently. As a result the HQUSACE team issued the USACE Project Management Business Process Manual during FY 01 which went through a couple of review/update cycles and finally approved by LTG Flowers to USACE on 7 November 2002.
2. In October 2001 Huntsville Center chartered and tasked the Process Improvement Group to take the Draft HQUSACE PMBP Manual and develop a baseline of Huntsville Center's PMBP Manual. The Center's draft manual was published in July 2002 and likewise went through a couple of review/update cycles. Based on a recommendation from the Corporate Board, I am approving and authorizing the release of the HNC PMBP Manual.
3. PMBP Curriculum training began at Huntsville Center in August 2002 and is currently underway. The Curriculum training is being made available to HNC employees as it is made available to us by Headquarters. PMBP Manual training is scheduled to take place during the 2nd Quarter FY 03 and is tentatively scheduled for 17-28 February. The P2 commercial-off-the-shelf software is being configured to enable us to work seamlessly with legacy automated information systems (AISs); the P2 system is currently undergoing final testing at Southwest Division. Corps-wide deployment of P2 is expected to begin in March 2003 and may take up to a year; Huntsville Center is postured to deploy P2 early on in this cycle.
4. This cultural change in the way the Corps does business presents a significant challenge for us all in the coming year; however, the implementation of the corporate business process and P2 is a critical piece of the strategic plan the Chief has for the Corps. Implementation of these processes and P2 is not an option; it is a reality and we must continue to prepare ourselves. I encourage all employees to approach these changes with confidence, determination, and a positive attitude.

A handwritten signature in black ink, appearing to read "Harry L. Spear".

HARRY L. SPEAR
COL, EN
Commanding