

HNC PROC 2070

PMP/PgMP Approval

Scope

This process covers how to obtain approval of the Project Management Plan (PMP) or a change to an existing PMP.

Policy

[ER 5-1-11, U. S. Army Corps of Engineers Business Process](#)

Responsibility

The Project Manager is responsible for obtaining approval of the PMP in accordance with HNC SOP ___ and recording approval in P2.

Note: The Project Delivery Team (PDT) has reviewed and endorsed the commitments made in the PMP during [PMP/PgMP Development - HNC PROC 2000](#).

Distribution

Project Delivery Team (PDT)

Project Manager (PM)

PMP Approving Authority

System References

[Acronyms and Glossary – REF 8000G](#)

[Change Management - HNC PROC 3010](#)

[Work Management - Financial Management Interface – REF8014G](#)

[PMP/PgMP Content – REF 8005G](#)

[PMP/PgMP Development – HNC PROC 2000](#)

[Project Execution and Control – HNC PROC 3000](#)

Ownership

The Office of the Deputy for Programs and Technical Management (DPTM) is responsible for ensuring that this document is necessary, that it reflects actual practice, and that it supports corporate policy.

Activity Preface

This process is performed whenever a draft Project Management Plan (PMP) has been developed in [PMP/PgMP Development - HNC PROC 2000](#), or when a change request is generated from [Change Management – HNC PROC 3010](#). Approval of a change request will be by the same authority as the original PMP.

The PMP has been reviewed and endorsed by the PDT in [PMP/PgMP Development - HNC PROC 2000](#).

After PDT endorsement, the PM will submit the PMP to the appropriate Approval Authority for approval. In some cases, endorsement by the PDT may suffice as the PMP approval.

Should the PMP be disapproved, the PM will return to [PMP/PgMP Development - HNC PROC 2000](#) to develop and incorporate changes.

Once the PMP, or a change to a PMP is approved, the PM will indicate approval in P2. A changed PMP will return to [Change Management - HNC PROC 3010](#). A new PMP will continue to [Project Execution and Control - HNC PROC 3000](#).

The Project planning and approval process for a PMP, or a Change to an existing PMP may reveal information that suggests entering the information in [Lessons Learned – HNC PROC 3020](#).

Project Manager (PM)

1. Determine if the PDT endorsement of the PMP (or change to an existing PMP) constitutes an approval. (See HNC SOP ___)

If PDT endorsement is an approval go to Task #5. Otherwise go to Task #2.

2. Submit PMP (or change to an existing PMP) for review and approval to the Approving Authority.

PMP Approving Authority

3. Receive new Project PMP (or change to an existing PMP) for review and approval.
4. Review and approve or disapprove, as appropriate.

If PMP (or change to existing PMP) is approved, go to Task #5. Otherwise return to [PMP/PgMP Development - HNC PROC 2000](#), Task #16.

Project Manager (PM)

5. Enter approval of PMP (or a change to an existing PMP) into P2.
6. Determine if there were any Lessons Learned that require documenting.

If there were Lessons Learned that require documenting go to Task #7. Otherwise go to Task #8.

7. Document Lessons Learned in required format.

Stop and complete [Lessons Learned – HNC PROC 3020](#). Upon completion, go to Task #8.

8. Determine if this is a change to an existing PMP.

If this is a change to an existing PMP, return to [Project Execution and Control – HNC PROC 3000](#). Otherwise go to [Project Execution and Control – HNC PROC 3000](#).

This is the end of Phase II, Program/Project Planning. The project is ready to enter Phase III, Program/Project Execution and Control.

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